



**SUFFIELD POLICE DEPARTMENT
IS NOW ACCEPTING APPLICATIONS FOR
Animal Control Office
APPLICATIONS CAN BE MADE ONLINE AT
[HTTP://POLICEAPP.COM](http://policeapp.com)**

Posted: May 12, 2017

Closed: June 9, 2017

GENERAL DUTIES

The Town of Suffield seeks qualified applicants for the position of Animal Control Officer. This is a part time (19 hour per week), hourly position in the Police Department. Animal control officers must have knowledge of a wide variety of animal species, animal first aid, animal care and nutrition, humane capture tools and techniques, animal behavior, public relations, and cruelty investigation procedures. Some of the duties include but are not limited to: patrolling an assigned area on foot or in a motor vehicle to pick up stray or roaming domestic animals, enforce laws and to prevent, detect, and investigate animal related complaints. He or she makes arrests, issues summons and infractions, as well as interviews suspects and witnesses, takes written statements, prepares written reports, assists other town agencies, and testifies in court. Appointees will coordinate the destruction of domestic and dangerous wild animals in accordance with State and local laws and Ordinances and enforces required inoculations as prescribed by State and local regulations as they may apply. Additional information about the Town of Suffield and the Suffield Police Department can be found at www.suffieldct.gov.

SALARY/BENEFITS

Starting Salary: \$13 /hr. uncertified, \$17 / hr. certified.

MINIMUM QUALIFICATIONS

- Certified Animal Control Officers preferred.
- Previous experience caring for the wellbeing of domestic animals and/or wildlife is a plus.
- Education: Applicants must be a high school graduate or possess a GED.
- License: Applicants must possess and maintain a valid driver's license.
- Character Requirements and other factors: Applicants must meet the highest legal and ethical standards. Honesty and integrity are paramount to the profession. Candidates will undergo a background investigation. An applicant may be disqualified for poor employment history, recent use of illegal drugs, or previously undetected criminal activity.
- Drug Testing: Applicants shall be required to submit to a drug test as part of the pre-employment medical examination.

TESTING REQUIREMENTS

Appointees to the position shall satisfy the qualifications for certification established by the State Commissioner of Agriculture.

SELECTION CRITERIA

The selection process will include, but not limited to the following:

- Application/Resume Review
- Experience
- Interview
- Background investigation
- Medical examination including pre-employment drug screen

HOW TO APPLY

This position is available immediately. Applications can be made on line at: <http://policeapp.com>

The Town of Suffield is an equal opportunity employer m/f/d/v.

** The above posting is intended as a guide and is not a complete description of the position or process.*

