

Suffield Board of Education
Facilities Subcommittee Meeting Minutes
November 21, 2014 – 7:30 a.m.
Central Office Conference Room

Present: George Beiter, Mary Roy, Bill Hoff, Larry Plano, Karen Baldwin

Call to Order: 7:30 a.m.

I. 10-year Capital Improvement Plan – Prioritize Projects for 2015-2016 School Year

Overview: Mr. Plano provided overview of the projects the district could complete in-house and not submit to ACCE. He explained the scope of work could be smaller in-house. The district-wide requests were reviewed.

Actions: Develop a cycle for school-wide painting – suggested every 7 years. Adjust spreadsheet to include a key that aligns with decision-making criteria.

II. DEEP – Underground Storage Tanks (UST) Removal

Overview: The quote for UST removal was reviewed.

III. Light Poles at SHS Field

Overview: The Suffield Soccer program and Mark Cervione gifted to the high school the light poles. The poles and installation fall within the zoning regulations, but the committee discussed notifying abutting property owners as a courtesy.

Actions: Send letter to abutting property owners and copy Mark Cervione, DPW and First Selectman. A follow up letter will be sent and a phone call to the abutting property owners will be done prior to installation.

IV. Fire Marshal Review of Middle School Classroom Spaces and General Classroom Renovation for 2015-2016

Overview: Mr. Plano provided an overview of the Fire Marshal's review of the middle school classroom spaces and renovations. The 6th grade Science classroom storage area needs a fire-rated, full wall barrier. The area is not compliant as is. In the interim the district will insert cages for storage.

Meeting adjourned: 9:10 a.m.