

**SUFFIELD BOARD OF EDUCATION  
Suffield, CT**

**Board of Education Policy Subcommittee  
June 3, 2014 Meeting Minutes**

Attendees: Karen Baldwin, Jim Collin, Lori D'Ostuni, Jeanne Gee, Mary Lou Sanborn, Natalie Semyanko

Chair, Mary Lou Sanborn, called the meeting to order at 5:20PM

**Policy #6146 – Graduation Requirements**

Discussion took place regarding the verbiage of the policy relative to the Science sub-test of the CAPT and the addition of verbiage from Policy #6146.2. As a result, it is being recommended by the sub-committee to dissolve Policy #6146.2 and place Policy #6146 on a 30 day read for the June 17<sup>th</sup> BOE meeting agenda.

Discussion also took place regarding the revision of the graduation requirements for vocational/fine arts. Jim Collin will work with guidance to determine students' requests in this area of study. It also should be a part of the new principal's work to evaluate the staffing and students' needs to align curriculum and create elective offerings that are relevant and provide opportunities for students in areas such as engineering, media production, technology, and fine and performing arts. The policy sub-committee will again review the policy in six months.

**Policy #4115 - Evaluation/Supervision of Certified Staff**

Discussion took place regarding the recommended policy revisions to align them with the SEED model. It was decided that a teacher survey would be taken in October-November to determine the effectiveness of implementation of the new evaluation model and policy. This policy will be added as a 30 day read to the June 17<sup>th</sup> BOE meeting agenda. The policy sub-committee will again review the policy in late 2014.

**Policy #6140/6141 – Curriculum Design/Development/Revisions and Evaluation**

Discussion took place regarding revisions to this policy. It was decided that at this time the policy will be revised to reflect updated language only. Karen and Jim will provide the revisions for the next policy sub-committee meeting.

**Policy #6161.1 – Materials Selection**

Discussion took place regarding revisions to this policy. It was agreed the policy should include verbiage relative to developmentally appropriate materials as well as books assigned by the classroom teacher should be vetted by the appropriate teachers and the ELA Supervisor. This policy will be place on the next Policy Sub-committee agenda.

**Policy #2120 – Organizational Chart**

Revisions to the policy included newly approved BOE positions in the technology area (2) and PBIS area (1). This policy will be added as a 30 day read to the June 17<sup>th</sup> BOE meeting agenda.