

Suffield Board of Education  
Budget Subcommittee Meeting Minutes  
January 16, 2015  
7:35 a.m.  
Central Office Conference Room

Call to order – 7:35 a.m.

Present: Mel Chafetz, Bill Hoff, Larry Plano, Jeanne Gee, George Beiter, Susi Keane, Matt Service, John Richter

Bill Hoff and Larry Plano reviewed the 10-year Capital Improvement Plan to be presented to the Advisory Commission for Capital Expenditures (ACCE). Jeanne Gee briefed new Board members on the ACCE process.

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Dr. Chafetz noted that he is scheduled to meet with ACCE on Feb. 5, 2015. He also noted that Facilities Director Larry Plano and Business Manager Bill Hoff met with the Public Works team to improve communications between the Town and School District.

The subcommittee discussed the items on the proposed plan presented by Larry Plano and Bill Hoff. The committee made several revisions bringing the Year 1 request down to \$846,455 from \$896,455. Final revisions are attached.

Additionally, George Beiter discussed the need to have a clear, formal understanding with ACCE and Board of Finance about what the expectation is for ACCE items. He noted items such as a \$250 Chromebook with a limited shelf-life need to be clarified.

The committee discussed the need for creating a building renovation plan. There are four buildings and the committee discussed targeting a building renovation plan for every five years.

The meeting adjourned at 9:04 a.m.

## Suffield Public Schools Capital Improvement Plan

Description	Category	Priority	15-16	16-17	17-18	18-19	19-20	20-21	21-22	22-23	23-24	24-25
<b>SUFFIELD HIGH SCHOOL</b>												
Bleacher Upgrade - Mechanized	Cost Avoidance			38,500								
Additional Video Surveillance	Health and Safety	8	27,000									
Replace Carpeting - Media Center	Cost Avoidance			32,000								
Outdoor Basketball Court	Ground Improvements			90,000								
Bathroom Partition Replacement	Building Preservation			25,000	25,000							
Beneski Turf Field Replacement Carpet	Health and Safety				350,000							
Blind Replacement	Aesthetics						22,000					
Athletic Storage Facility at Fields	Cost Avoidance						75,000					
Building Automation	Cost Avoidance						129,000					
Electrical Re-Distribution	Cost Avoidance						75,000					
Furniture Replacement	Health and Safety							146,000				
Parking Lot Repaving	Ground Improvements								500,000			
Track Resurfacing	Health and Safety									425,000		
Paint Interior/Exterior	Building Preservation											55,000
<b>TOTAL</b>			<b>27,000</b>	<b>185,500</b>	<b>375,000</b>	<b>97,000</b>	<b>204,000</b>	<b>146,000</b>	<b>500,000</b>	<b>425,000</b>	<b>-</b>	<b>55,000</b>

<b>SUFFIELD MIDDLE SCHOOL</b>												
Additional Video Surveillance	Health and Safety	9	37,000									
Locker Replacement	Building Preservation			150,000								
Bathroom Renovations All Wings	Building Preservation		45,000	45,000	45,000							
Bleacher Replacement	Health and Safety	7	90,000	52,000								
Gym HUV Conversion to RTU HVAC Units	Cost Avoidance			60,000								
Asbestos Removal Second Floor Tile	Code Requirements	10	50,000									
Carpet Replacement Media Center/CPU labs	Aesthetics			22,000								
FCS Upgrades (fixtures, appliances, etc)	Program Enhancements			25,000								
Locker Room Renovation	Space Allocations				145,000							
Gym Floor Replacement	Building Preservation				55,000							
Unified Arts Renovation	Program Enhancements				1,500,000							
Track Resurfacing	Health and Safety						425,000					
Old York RTUs Replacements	Cost Avoidance							42,000				
Paint Interior/Exterior	Building Preservation										45,000	
<b>TOTAL</b>			<b>222,000</b>	<b>354,000</b>	<b>1,745,000</b>	<b>-</b>	<b>425,000</b>	<b>42,000</b>	<b>-</b>	<b>-</b>	<b>45,000</b>	<b>-</b>

**Note: Alternative Option of "Renovate As New" allows state reimbursement for all replacement projects  
Renovate as New (includes all projects above except Track resurfacing)**

<b>MCALISTER INTERMEDIATE SCHOOL</b>												
Portable Removal	Ground Improvements	6	25,000									
AC All Wings		11	75,000	50,000								
AC in Gym				38,000								
Locker Replacement 3rd and 5th Grade Wing	Building Preservation				100,000							
Gym Storage Area Renovation	Space Allocations				18,000							
Gym Floor Replacement	Building Preservation					35,000						

Window repair and Blind Replacement	Building Preservation					22,000						
New Boiler	Cost Avoidance						65,000					
Kitchen Walk-In Replacement	Cost Avoidance						24,000					
Outdoor Pavilion	Ground Improvements							18,000				
Paint Interior/Exterior	Building Preservation								35,000			
<b>TOTAL</b>			<b>100,000</b>	<b>88,000</b>	<b>118,000</b>	<b>57,000</b>	<b>89,000</b>	<b>18,000</b>	<b>35,000</b>	-	-	-

**SPAULDING SCHOOL**

Pre-school Enclosed Playground	Health and Safety	4	18,000									
Media Center AC	Building Preservation	5	15,000									
Tile in Halls and Auditorium (Asbestos)	Code Requirements			50,000								
Fence Installation Mountain Road	Health and Safety			17,000								
Lighting for Parking Lot	Health and Safety	12	15,000									
Additional Parking for Pre-school	Health and Safety											
Old Boiler Abatement and Removal	Code Requirements			45,000								
Gym Renovation (Floor, AC, Acoustics)	Program Enhancements			82,000								
Sound System Auditorium	Program Enhancements				16,000							
AC Auditorium					28,000							
AC All Wings						125,000						
Portable Renovation/Replacement	Building Preservation							150,000				
Paint Interior/Exterior	Building Preservation								35,000			
<b>TOTAL</b>			<b>48,000</b>	<b>194,000</b>	<b>44,000</b>	<b>125,000</b>	-	<b>150,000</b>	-	<b>35,000</b>	-	-

**DISTRICT**

School Electrical Upgrade Loan Payment		On-going	84,455									
Oil Tank Removal at Spaulding, MCA, and SMS	Code Requirements	1	140,000									
1:1 Technology Grades 3-5	Program Enhancements	3	120,000									
Technology Infrastructure Upgrades	Program Enhancements	2	105,000									
VOIP Telephone Conversion	Cost Avoidance			200,000								
Alternative Energy Projects (Solar & Wind)	Cost Avoidance							150,000	150,000			
District Storage Building (Butler Style Open Bays)	Cost Avoidance					125,000						
<b>TOTAL</b>			<b>449,455</b>	<b>200,000</b>	-	<b>125,000</b>	-	<b>150,000</b>	<b>150,000</b>	-	-	-

<b>GRAND TOTALS</b>			<b>846,455</b>	<b>1,021,500</b>	<b>2,282,000</b>	<b>404,000</b>	<b>718,000</b>	<b>506,000</b>	<b>686,000</b>	<b>460,000</b>	<b>45,000</b>	<b>55,000</b>
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Previous ACCE Funded Projects

	<b>Total</b>	<b>ACCE</b>	<b>Grant</b>
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<b>2012-13</b>			
Middle School Roof - Phase 5	\$315,700	\$157,850	\$157,850
SMS/McAlister Parking Lot Resurfacing Year 1	\$180,000	\$180,000	
School Electrical Upgrade	\$160,010	\$160,010	
<b>2013-14</b>			
Irrigation system (Athletic Fields)			
Exterior and Fire Door Repairs Building wide			
Major Plumbing Repairs			
Bathroom Renovation 1st and 2nd grade boys	\$42,000	\$42,000	
Emergency Radio Communication System	\$290,000	\$290,000	
Classroom Lock Change for Lockdowns	\$65,000	\$65,000	
SMS/McAlister Parking Lot Resurfacing	\$180,000	\$180,000	
SHS Remediate ADA Findings	\$50,000	\$50,000	
<b>2014-15</b>			
SHS Remediate ADA Findings	\$50,000	\$50,000	
SMS Repair Exterior and Fire Doors	\$24,000	\$24,000	
SMS Server Room HVAC and Generator Tie-in	\$21,000	\$21,000	
MCA Boys Bathroom Renovation	\$45,000	\$45,000	
School Door Lock/FOB Replacement	\$65,000	\$65,000	
School Security Enhancements	\$213,116	\$44,720	\$168,396
SHS Tennis Court Renovation	\$83,000	\$83,000	
SHS Track Renovation	\$83,000	\$83,000	
Trucks	\$100,000	\$100,000	
Chrome Books	\$190,000	\$190,000	
School Electrical Upgrade	\$145,000	\$145,000	