

**Suffield Board of Education
Policy Subcommittee Meeting Minutes
September 19, 2016
5:30 p.m.
Central Office Conference Room**

Attendees: Natalie Semyanko, Matt Service, Kendra Wiesel, Susi Keane, Lori D'Ostuni, Laura Guerrette and Karen Berasi

I. Call to Order: 5:32 p.m.

II. Policies for Review and Discussion:

The following policies were reviewed as a result of recent legislative changes:

1. Policy #4112.51/#4212.51 – Employment/Reference Checks; a sample policy was provided by CABE
2. Policy #4111/4211 – Recruitment and Selection; a sample policy was provided by CABE
3. Policy #5141.4 –Child Abuse, Neglect & Sexual Assault; a sample policy was provided by CABE
4. Policy/Regulation #5144.1 – Use of Physical Restraint/Seclusion; revisions were provided by the Board's attorney
5. Policy #5131.6 (SPS #5144) – Alcohol Use, Drugs & Tobacco; a sample policy was provided by CABE.

The subcommittee made minor changes to the policies reviewed and all the policies above will go to the full board for discussion and approval at its next regularly scheduled meeting of October 3, 2016, with the exception of Policy #5131.6. CABE's #5131.6 policy is being sent to the Board's attorney to align the language with Suffield's 5144 policy which covers alcohol use, drugs and tobacco. Any changes will be reviewed by the subcommittee before going to the full board for discussion and approval.

III. Upcoming Policies

Board Bylaw #9325.2 – Order of Business will be discussed at the next subcommittee meeting on October 3, 2016.

IV. Policy Review – Process/Timeline

Board member D'Ostuni discussed a new policy format she would like the subcommittee to consider, which is based on Greenwich, CT's Board of Education policies. It streamlines policies by categorizing them differently and greatly reduces the number of policies. Committee members briefly reviewed Greenwich's policies online. Initial work has begun on mapping out our existing policies to the new format. The subcommittee will further discuss and review the proposed format.

V. Adjournment: 6:30 p.m.