

Suffield, Connecticut

Approved by Bd. of Ed.:

Board of Education Meeting
September 18, 2012

Call to Order

Board Chair, Sue Porcello, called the meeting to order at 6:34 p.m. in the Suffield High School Media Center. Present: Board members: Sue Porcello, Mary Roy, Mary Lou Sanborn, Robert Eccles, Jeanne Gee, Michelle Zawawi, George Beiter, and Scott Schneider; Superintendent of Schools, Karen Baldwin and observers.

The meeting opened with the Pledge of Allegiance.

Public Comment

None

Communications

None

Approval of Minutes

Roy moved, Sanborn seconded to approve the minutes of the September 4, 2012 meeting.

Board member D'Ostuni arrived at 6:37 p.m.

The motion passed unanimously.

Consent Agenda

MOTION #12-048: Gee moved, Roy seconded to approve the following items on the

Consent Agenda:

- A. Policies:
- 9012 Bylaws of the Board – Legal Responsibilities
 - 9221 Bylaws of the Board – Filling Vacancies
 - 9222 Bylaws of the Board – Resignation/Removal from Office/Censure
 - 9240 Bylaws of the Board – Board Member Development
 - 9271 Bylaws of the Board – Code of Ethics
 - 9310 Bylaws of the Board – Manual of Policies, Regulations, Bylaws
 - 9311 Bylaws of the Board - Policy Adoption
 - 9312 Bylaws of the Board – Formulation, Adoption, Amendment of Bylaws
 - 9314 Suspension of Policies, Bylaws, Regulations
- B. Financial Statements – August 31, 2012

Suffield High School Student Representative

Alicia Puia, Suffield High School Student Rep, updated the Board on events at the high school:

- Suffield on the Green was a success for all student groups in spite of the bad weather that caused the green to close early on Saturday.
- Open House at Suffield High School is scheduled for Thursday, September 20.

- On Saturday, September 22, there will be a football game under the lights at Suffield High School at 6:30 p.m.
- Auditions for the fall drama will be held this week.
- FFA students will be working at the Big E again this year.
- The National Honor Society induction application notices will be sent out soon. The group leadership is encouraging more community service this year. The Committee screening the applications will be made up of the two NHS advisors plus additional SHS teachers.

Board member Roy commented that the student representative should be encouraged to speak to the items on the agenda and provide feedback to the Board of Education.

Discussion/Action Items

- **MOTION #12-049:** Roy moved, D'Ostuni seconded **to delete Board of Education Policy 9324-Advance Delivery of Materials in light of policy 9323 – Agenda Preparation and Dissemination.** The motion passed unanimously.
- Presentation of Energy Management Initiative and Conservation Strategies
Director of Facilities, Larry Plano, updated the Board on this project that began in June. All lighting installation is complete at this time. The Energy Management System portion of the project should be finished up within the next week at Suffield Middle School. The other three schools are complete. The punch list is being worked on and he expected the entire project to be wrapped shortly. Chair Porcello thanked the Board of Selectmen and the Board of Finance for their support in this project. The Superintendent will send a letter to these boards on behalf of the Board of Education.
- Wireless Infrastructure Project
Becky Osleger, Director of Technology, reported on the summer development of the wireless platforms in all schools. This project is now complete and ties in with Board Goal 1: transition to a digital learning environment. Next steps include forming a K-12 Technology Committee of Teacher Leaders and developing a Digital Learning pilot for second semester. Becky reported that all staff and students must sign an acceptable use agreement each year in accordance with Board policy. The Board expressed an interest in seeing a live technology lesson with students. This will be placed on a future agenda.

Reports to the Board

Superintendent's Report

- The Full Day Kindergarten Committee will hold a meeting on September 25, 6:30 p.m. at the Spaulding Media Center. The Committee will consist of the Superintendent, Assistant Superintendent, Spaulding Principal, Angie Roman; plus eight parents and seven kindergarten teachers. It is anticipated that an update will be made to the Board of Education at the October 2 meeting. A parent flyer has been developed to generate interest in the work to take place and on this topic. Board member Sanborn asked if information was available that compares current kindergarten frameworks to the new changes in standards.

- The Permanent Building Committee will do a walk-thru of the large animal facility on Wednesday night (September 19). A punch list of items is currently being worked on. We are awaiting the delivery of railings for the front of the bleacher area. Once the Certificate of Occupancy is granted, we can begin using this building.

Chair's Report

- There will be a Board retreat on October 1 focusing on strategic planning. This will be held at 5:30 p.m. in the high school media center.

Subcommittee Reports

- Policy – The following policies were placed on the table for the required 30 days:
 - 9315 – Board Administrator Relationship
 - 9322 – Public and Executive Sessions
 - 9325 – Meeting Conduct
 - 9325.2 – Order of Business
 - 9326 – Minutes/Taping/Broadcasting
 - 9330 – Board/School District Records

The next Policy Subcommittee meeting is scheduled for October 2.

- Communications – Discussion centered on Common Core State Standards and re-engaging the Teen Safety Initiative.

Future Business

- CMT/CAPT Report
- State Accountability Framework – District Performance Index
- Food Service Program Update
- Report on Updates to District Crisis Manual
- Discussion and Decision Making on Full Day K Programming and Common Core State Standards 2013-2014
- Building the Understanding of Theory of Action and Implementing District Goals
- Full Day Kindergarten Update
- Blum Shapiro Update
- Live Tech Lesson

Public Comment

None

Move to Executive Session

Eccles moved, Sanborn seconded to enter executive session at 7:20 p.m. The motion passed unanimously.

Board member Beiter left the meeting at 7:20 p.m.

Executive Session

The Chair reconvened Executive Session at 7:25 p.m.

A personnel matter was discussed.

Sanborn moved, Eccles seconded to return to regular session at 8:25 p.m.

Regular Session

MOTION #12-050: D'Ostuni moved, Schneider seconded to appoint Marie Davis as Supervisor of Special Education, Gr. 6-12. The motion passed unanimously.

Adjournment

The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Lori D'Ostuni
Secretary

LD/ajk

DRAFT