

Minutes of the Board of Finance Special Meeting
June 26, 2014 – Suffield High School Commons – 7:40 p.m.

Members present: Justin Donnelly, Joe Sangiovanni, Chris Childs,
alts. Tracy Eccles, J. Michael Stevens, Eric Harrington
Absent: Ryan Anderson, Brian Kost Scott Lingenfelter

Also present: First Selectman Ed McAnaney, Director of Finance Deborah Cerrato,

Chairman Justin Donnelly called the regular meeting of the Board of Finance to order at 7:30 p.m.

By voted motion, Ms. Eccles, Mr. Harrington and Mr. Stevens were accorded voting rights for the absent Mr. Anderson, Mr. Kost and Mr. Lingenfelter.

Transfer of Funds from Contingency to Legal Fees for \$25,000 - There was discussion regarding the appropriateness of using Contingency Funds for the overruns in the Legal Fees line items. It was decided since it was a separate line item and not included in the Selectmen's Department that it was an appropriate use. The Town has been hit with 4 items that were not anticipated at the time the budget was prepared. There is the Fire Pump issue at the High School, 7 Union Contract Negotiations, Wetland items and the lack of coverage of attorneys for insurance claims. It was noted that a transfer of \$27,000 had already been processed in the fiscal year. A motion was made to transfer \$25,000.00 from Contingency (0195011-50920) to Town Counsel – Legal fees (0141551-50341) by Mr. Childs and seconded by Mr. Stevens. The motion was passed unanimously.

Transfer from Contingency to CNR Fund for Catch Basin Cleaning for \$40,000. This request is a request to modify the original motion made at the Board of Finance meeting on June 9, 2014. The original motion approved the transfer of \$80,000 from Contingency to Treated Road Salt to stock up for the next fiscal year. The motion was contingent on approval by the Board of Selectmen at their meeting June 18, 2014. The Highway Foreman requested that instead of the \$80,000 for Treated Road Salt the transfer be modified to be \$40,000 for Treated Road Salt and \$40,000 for Catch Basin Cleaning. It was noted that the Catch Basins have not been cleaned since the Town has switched from a Sand and Salt mixture to the Treated Road Salt about 6 years ago. A motion was made to amend the motion that was made at the June 9, 2014 Board of Finance meeting to be a transfer from Contingency (0195011-50920) for \$80,000.00 to Treated Road Salt (0161011-50697) for \$40,000.00 and Transfer to CNR Fund for Catch Basin Cleaning (1088102-59266) for \$40,000.00 by Mr. Sangiovanni and seconded by Ms. Eccles. The motion was passed with 4 votes yes (Donnelly, Sangiovanni, Harrington and Stevens) and two votes no (Childs and Eccles). It was also requested that the Highway Foreman come to the September Board of Finance meeting to give an update of the Catch Basin Project.

Approval of FY 14-15 pay increase of 2.35% for Non Union Employees that did not receive an increase of 2.35% or more during the budget process. It was noted that the Town Hall Union has just ratified their contract and it includes a 2.35% increase for FY 14-15 and the other unions are in process. The WPCA Union contract has also been ratified. Discussion was held whether the pay increases should be an across the board increase or a performance based increase. The First Selectman indicated that he is in the process of developing a merit based increase with the Human Resources Director. A motion was made to approve

the pay increases of 2.35% to the Non Union Employees on the worksheets provided and to approve the transfer from Insurance and Employee Benefits - Contingency (0141801-50920) for \$25,211.74 to various line items listed on the spreadsheets for Non Union employees Benefits Eligible (\$21,894.93) and Non Union No Benefits (\$3,316.81) by Mr. Sangiovanni and seconded by Mr. Stevens. The motion was passed with 4 votes yes (Donnelly, Sangiovanni, Eccles and Stevens) and two votes no (Childs and Harrington).

The meeting adjourned at 8:30 p.m.

Respectfully submitted, Deborah J. Cerrato, Director of Finance

BOF.June.26.2014.Minutes