

Minutes of the Board of Finance Regular Meeting and Budget Review Meeting  
March 8, 2010 – Police Conference Room – 7 p.m.

Members present: Justin Donnelly, Joseph Sangiovanni, Dennis Kreps, Sam Fuller, Brian Kost, Ryan Anderson, alts. Peter Boyd, Eric Harrington Absent: James Lennon  
Also present: First Selectman Frenaye, Treasurer Christine Davidson, and Director of Finance Deborah Cerrato

Chairman Justin Donnelly called the regular meeting to order at 7 p.m.

Citizen Comment: Tony Roncaiola, Randall Drive distributed to the Board, copies of a spread sheet detailing elements of each municipal union contract.

Minutes of the Feb. 8 regular meeting and the March 1 Budget Review meeting – Mr. Kost moved to approve the minutes of Feb. 8 and March 1; Mr. Sangiovanni seconded. Mr. Kreps abstained. The minutes were approved.

WPCA(Water Pollution Control Authority) Transfer – Mr. Bernie Gooch, Jr. Chief Operator, was present and reviewed his letter to the BoF, requesting a transfer of funds (\$1,529.06) to reimburse the WPCA for repairs to the pump station and a pipe system in the Kent Farms Subdivision, Mountain Road. The Board of Selectmen has approved this request. After discussion, Mr. Fuller moved to transfer \$1,529.06, from the Kent Farms Sewer District Fund to WPCA; Mr. Sangiovanni seconded. The motion was approved by unanimous vote.

Budget Highlights – Director of Finance Deborah Cerrato reviewed her report. The Town will receive approximately \$10,000 to \$15,000 additional revenue from cell tower use. In an update on the MIRMA (Municipal Interlocal Risk Management Agency the assessment for Suffield is \$468,745.

First Selectman's Report – Mr. Frenaye complimented Mr. Sangiovanni and the Permanent Building Commission regarding the Senior Center building project, and he stated that the PBC is the most organized non elected commission in Town. Mr. Frenaye also announced that the Annual Report has been received. It is on the Town's website, and copies will be available at the Town Clerk's Office.

The regular meeting adjourned at 7:25 p.m.

#### Budget Review Meeting

Chairman Donnelly called the Budget Review Meeting at 7:26 p.m.

The Chairman asked for Citizen Comment: None

The Director of Finance Deborah Cerrato distributed yellow sheets to be placed in the budget book. The yellow sheets reflect the changes made by the Board of Selectmen. She also distributed copies of the Pavement Management Study, dated September, 2009.

Budget Review:

\*MiniBus – Director Denise Winiarski was present. This budget remains the same, except the inclusion of the 53 rd pay week . The question was raised, could paid advertisements be placed on the minibuses. Ms. Winiarski, stated that because the buses were purchased with federal money, no advertisement can be placed on the vehicles.

\*Building Department – Ted Flanders, the Building Official was present. The budget reflects a .3% increase. Mr. Flanders estimated the revenue to be approximately \$270,000. The ISO rating for Suffield is a 3, the highest rating. He reduced other line items within his budget to absorb the effect of the 53<sup>rd</sup> week. New building is down but renovations are being done on homes.

\*Town Engineer – Gerry Turbet was present. His budget is flat and includes the 53<sup>rd</sup> pay week. He has been able to reduce contracted services.

\*Conservation Commission – Mr. Frenaye reviewed this budget for Mr. Christian; the budget reflects a -1.2 % decrease. There was a request for \$5,000 for secretarial assistance. This budget did not fill a position vacated in FY 08/09. The commission would like some secretarial assistance for 4 hours a week and to cover the meetings.

\*Zoning and Planning Commission – Town Planner Bill Hawkins was present. He reported to the BoF that the Plan of Conservation and Development (PoCD) revision is on target, and hope to have the new plan adopted by July 1. This budget reflects a 3.2% increase. Mr. Hawkins estimated the revenue to be \$8,000.

\*Fire Department – Chief Bellmore and Fire Commission Fred Hackynos were present. The Chief reviewed the FD budget. His budget reflects a -1% decrease. It was noted that no new part time hours were granted. The Chief spoke to the First Selectman's cut of \$16,000 from fire fighter equipment, a reduction of \$10,500 of the current year budget. This reduction was made for the 6 sets of gear that were listed to be replaced. The Town received a grant to replace 25 sets of gear. The gear in the grant does not include the helmet, hood, gloves and boots. The First Selectman stated that there appears to be a misunderstanding and that a memo from the First Selectman will be forthcoming, which may affect that line item.

\* Civil Preparedness – The First Selectman noted that this budget is about the same. The budget reflects a 3% decrease. There was a request to increase the compensation but it was felt that this was not a year that it could be done.

Joseph Sangiovanni distributed an updated Report on the Senior Center Building Project, dated March 8. The Chairman noted that no approval is needed from the BoF to spend specifically designated funds in connection with the senior center construction project.

Mr. Brian Kost distributed to the Board, copies of his report, 2010-11 Budget Projection. The Board reviewed this report, and Mr. Donnelly thanked Mr. Kost for the document.

The budget review meeting was adjourned at 8:25 p.m.

Respectfully submitted, Bobbie C. Kling, Secretary to the Board of Finance

Bf.MINUTES.March.8.2010.final