

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF SELECTMEN
MAY 2, 2014**

Present: First Selectman Edward G. McAnaney, Mel Chafetz, Brian Fitzgerald and Timothy Reynolds. First Selectman McAnaney called the meeting to order at 1:33 p.m. Also present: John Cloonan, Director of Public Works; Mark Cervione, Foreman of Highway Department and Ted Flanders, Building Official.

Public Comment: None

Discussion and Approval of Budget

First Selectman McAnaney explained that at the Wednesday, April 16th Board of Finance meeting the Board of Selectmen controlled budget was reduced by \$150,000. The Board of Finance requested a line item reduction by their next meeting on Monday, April 21st. The First Selectman met with the Director of Finance on Thursday, 4/17 to make suggestions as this was the last work day before the Monday meeting. Those suggestions were presented to the Board of Finance on April 21st. The outcome of the Board of Finance meeting was a reduction of \$10,000 by removing the First Selectman's salary increase and a \$140,000 reduction in the EE Benefits and Insurance line as a place holder. At the April 30th Public Hearing on the Budget the Board of Finance requested that the Board of Selectmen and Board of Education present line item cuts at their Special Meeting to be held on Monday May 5. The purpose of today's meeting is to agree on the \$150,000 in line item cuts requested by the Board of Finance. The cuts suggested by the First Selectman and Director of Finance were previously distributed for the Board members' consideration.

Selectman Sullivan arrived at 1:37 p.m.

First Selectman McAnaney presented the document that he and the finance Director had prepared. It was noted that Gas and Diesel fuel costs were recalculated and adjusted throughout the budget. Also, line items were analyzed by last year actual amounts and year to date spending levels to determine if the budget could be reduced.

There were discussions on the additional Police Officer position. The Selectmen agreed to retain the position in the budget pending further justification between the Board of Selectmen and the Police Commission.

Selectman Chafetz noted that the budget included specific non-union salary increases which ranged from 2-4%. He suggested that since there is not specific performance criteria, a uniform increase should be considered. First Selectman agreed that there should be criteria and salary increases should not be based on longevity in a position. He has had initial discussions with the HR Director on developing an evaluation form and criteria.

Selectman Reynolds made a motion to accept the First Selectman's budget cuts of \$150,341 with one modification that being to move the \$62,227 reduction in the Police Budget to the EE Benefits line increasing it to \$72,227.

Discussion followed and the motion passed by vote of 4-1 in favor. Selectman Chafetz voted against the motion.

The following is a list of the approved budget cuts:

Selectman's budget

Payroll	5,000
Benefits	383
Contracted Service	10,000
Total	15,383

Election:

Payroll	1,745
Benefits	133
Election Costs	1,822
Total	3,700

Tax Collector:

Miscellaneous	1,000
Total	1,000

Finance:

Payroll	1,854	input wrong
Benefits	142	input wrong
Contracted Service	1,504	
Total	3,500	

IT:

Contracted Service	14,000
Total	14,000

Insurance & Bonds:

STD/LTD	10,000
Insurance	62,227
Total	72,227

Zoning & Planning

Contracted Service	1,000
Total	1,000

EDC:

Infrastructure	4,000
Total	4,000

Conservation/Park Maintenance:

Gasoline	139
Total	139

Fire Commission:

Gasoline	496
Diesel	440
Total	936

Town Engineer:

Contracted Service	2,000
Total	2,000

Public Works:

R&M Grounds	2,500
Diesel	200
Total	2,700

Highway:

Gasoline	1,300
Diesel	3,000
Total	4,300

State Aid Roads:

Road Paving/Materials	448	
Total	448	To agree with State Revenue Amount

Landfill:

Diesel	400
Total	400

Senior Center:

Payroll	1,480
Benefits	113
Total	1,593

MiniBus:

Gasoline	2,644
Total	2,644

KML:		
Books		9,000
Total		9,000
Youth Services:		
Payroll		4,989
Benefits		382
Program		2,000
Total		7,371
Tree Warden:		
Tree Warden		4,000
Total		4,000
Grand Total		150,341

Call of Town Meeting

Selectman Fitzgerald made a motion to Call the Town Meeting as printed (below). Vote 5-0 in favor.

LEGAL NOTICE

NOTICE OF ANNUAL BUDGET MEETING 2014-2015
TOWN OF SUFFIELD

Notice is hereby given that the Annual Budget Meeting of the inhabitants of the Town of Suffield, Connecticut, qualified to vote in Town Meeting, will be held at the Auditorium in Suffield High School, 1060 Sheldon Street, Suffield, on Wednesday, **May 14, 2014** at 7:00 p.m. for the following purposes to wit:

1. To consider and act upon the report and recommendations of the Board of Finance and to make such appropriations in connection therewith as may be advisable.
2. To consider and act upon a motion authorizing the Board of Finance to print and distribute explanatory texts concerning the budget, if the budget is petitioned to referendum. Such texts may not advocate approval or disapproval of the budget and must conform to the Connecticut General Statutes, Sec. 9-369b.

Dated at Suffield, Connecticut this 2nd day of May, 2014.

Edward G. McAnaney, First Selectman
Timothy Reynolds, Selectman
Joanne Sullivan, Selectman
Mel Chafetz, Selectman
Brian Fitzgerald, Selectman

There being no further business, Selectman Fitzgerald motioned to adjourn the meeting at 2:47 p.m. Vote 5-0 in favor.

The next Board of Selectmen Meeting will be Thursday, May 8, 2014.

Lisa Trase
Recording Secretary