

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF SELECTMEN
June 16, 2010**

Present: First Selectman Tom Frenaye, Eileen Moncrief, Brian Fitzgerald, Joanne Sullivan and Timothy Reynolds. Mr. Frenaye called the meeting to order at 7:00 p.m. on June 16, 2010 in the lower level conference room.

Minutes:

Selectman Moncrief made a motion to approve the Minutes of May 19 with a correction to the name on Page 1 to read John "P" Murphy.. The motion with amendment approved by unanimous vote.

Public Comment:

None.

Agenda change:

Selectman Sullivan made a motion to move up the NCDHD to next on the Agenda. The motion was approved by unanimous vote.

North Central District Health Department:

Health Director Bill Blitz was present along with David Skoczulek and John Golon. Mr. Blitz gave an overview of the services NCDHD provides to Suffield, as well as to 8 other Towns in Connecticut. Last Flu Season the Department coordinated with Suffield to hold free vaccination clinics for the H1N1 virus. Bill reported that Suffield has been one of their busiest towns because a majority of the town is still serviced by wells and septic systems. The Department tests the bathing waters at Sunrise and Babb's Beaches. Their main function in Suffield is the licensing and inspection of food service facilities, protecting people from food borne illnesses. Most people do not know the extent of the Health Department's functions until there is an outbreak or epidemic. Some of their daily activities is to monitor communicable diseases, lead exposure in children, food inspections and food borne illnesses, inspections of day care centers, sewage disposal, well water supplies, public pools and beaches, beauty parlors, nail salons and barber shops, tattoo parlors. The NCDHD offers Health Education programs as well as asthma assessment and education programs. They also have Emergency Response responsibilities and are responsible for updating of the Mass dispensing Plan (vaccinations).

The Department is now working with Information Technology to make the Department more technology friendly. They will have a web site which the public can access for information.

Bill Blitz added that this Department is a 7 day a week 24 hour a day operation. They are also first responders to Bradley International Airport. The Department gets funding from the State and their fee structure and also through the local municipalities who contract for their services, which is based on population figures.

Plan of Conservation & Development:

Town Planner, Bill Hawkins was present and gave a copy of the Draft Plan to the Selectmen for their review. The Zoning & Planning Commission has held public hearings for public input and now there is a 65 day public review. On September 20th, the ZPC will hold its final public hearing on Adoption of the Plan. Mr. Hawkins explained that the Board of Selectmen can endorse or reject parts of the Plan, or leave as it is. They can also hold a public hearing if they choose to do so. Copies of the Plan are on file in the Town clerk's office. CT Regional Council Of Governments (CRCOG) is also reviewing the Plan.

Transfer of Funds:

Selectman Fitzgerald made a motion to approve the transfer of \$19,000 from Contingency to Tax Collector Tax Rebates line item. The motion was approved by unanimous vote.

Selectman Sullivan made a motion to approve the transfer of \$3,500 from Contingency to the Tax Collector Legal line item. The motion was approved by unanimous vote.

Selectman Moncrief made a motion to approve the transfer \$10,500 from Town Counsel Retainer line item #0141551-50362 to Town Counsel Legal Fees line item #0141551-50341. The motion was approved by unanimous vote.

Selectman Reynolds made a motion to approve the transfer of \$12,500 from Contingency to Town Counsel Legal Fees. The motion was approved by unanimous vote.

A request from Public Works to transfer \$12,000 to the Town Hall Rentals line item from Repairs & Maintenance Grounds line item in the public works budget. This request is made due to reclassifying the common charges for the offices located at 230C Mountain Road. These costs were previously charged to the Public works Repair & Maintenance Grounds line item. This transfer will allow the rental line item to reflect all expenses pertaining to the rental of the office space.

Selectman Reynolds made a motion to approve the transfer of \$12,000 from Public works Repairs & Maintenance Grounds line item to Town Hall Rental line item. The motion was approved by unanimous vote.

Selectman Fitzgerald made a motion to approve the transfer of \$72,655 from Contingency to the Insurance-Workers Compensation line item. The motion was approved by unanimous vote.

All the transfer requests were forwarded to the Board of finance for their consideration at their June 21st meeting.

Memorandum of Agreement-FY 2009 State Homeland Security Grant Program:

An Memorandum of Agreement needs to be approved regarding the administration of federal homeland security grant funds allowing the State Administrative Agency to retain and administer the funds under the Grant.

Selectman Reynolds made the following Resolution

RESOLVED, that the Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Thomas Frenaye, as first Selectman of the Suffield Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The resolution was approved by unanimous vote.

RE-APPOINTMENTS:

Selectman Fitzgerald made a motion to approve the reappointment of Joseph Sangiovanni to the Building Code Board of Appeals through June 2014. The motion was approved by unanimous vote.

Selectman Moncrief made a motion to approve the reappointment of Keith Golembiewski as alternate member to the Conservation Commission through June 2014. The motion was approved by unanimous vote.

Selectman Moncrief made a motion to approve the reappointment of Norman Noble to the Conservation Commission through June 2014. The motion was approved by unanimous vote.

Selectman Moncrief made a motion to approve the reappointment of Ray Wilcox to the Conservation Commission through June 2014. The motion was approved by unanimous vote.

Selectman Sullivan made a motion to approve the reappointment of Kathryn Leis to the Ethics Commission through June 2014. The motion was approved by unanimous vote.

Selectman Sullivan made a motion to approve the reappointment of Carol Martin as alternate member to the Ethics Commission through June 2014. The motion was approved by unanimous vote.

Selectman Sullivan made a motion to approve the reappointment of Rev. Michael DeVito as alternate member to the Ethics Commission through June 2014. The motion was approved by unanimous vote.

Selectman Reynolds made a motion to approve the reappointment of Gil Ahrens to the Historic District Commission through June 2014. The motion was approved by unanimous vote.

Selectman Reynolds made a motion to approve the reappointment of Margery Warren to the Historic District Commission through June 2014. The motion was approved by unanimous vote.

Selectman Reynolds made a motion to approve the reappointment of Milton Edmonds, Jr. to the Historic District Commission through June 2014. The motion was approved by unanimous vote.

Selectman Moncrief made a motion to approve the reappointment of Viola Carney to the Housing Authority through June 2014. The motion was approved by unanimous vote.

Selectman Fitzgerald made a motion to approve the reappointment of Christine Rago to the Zoning Board of Appeals through June 2014. The motion was approved by unanimous vote.

Selectman Fitzgerald made a motion to approve the reappointment of Sue Hastings to the Zoning Board of Appeals through June 2014. The motion was approved by unanimous vote.

Selectman Fitzgerald made a motion to approve the reappointment of Mark O'Hara, to the Zoning Board of Appeals through June 2014. The motion was approved by unanimous vote.

Library Roof:

The Permanent Building Commission hired Silver/Petrucci & Associates to evaluate the condition of the Kent Memorial Library Roof. The structural frame of the building is in good condition, however the membrane roof has failed. A new membrane roof with drainage, new skylights and new windows was quoted at \$584,468 to fix it properly. There is \$250,000 in next year's town's budget for roof repair. The Selectmen can choose to do one of three things:

- 1) Wait until next budget year and add additional funds
- 2) Ask voters to approve additional funds
- 3) Look for grants and other sources of revenue.

Selectman Fitzgerald felt the town should be looking at a Bond Issue for the Library, town hall, Bridge Street School and some Fire trucks. Selectman Reynolds felt we should put money aside the following year, but in the interim look for other sources of revenue.

Selectman Frenaye had discussions on where we might find some money in previous capital projects which were closed out which didn't use all of the funding.

Capital Planning: Mr. Frenaye has been working with town staff rather than hiring a consultant to finalize a draft plan for capital development. He hopes it will be completed for Fall and also to get public comment on it.

Tax Rebates:

Selectman Moncrief made a motion to postpone the approval of tax rebates until after the Executive Session. The motion was approved by unanimous vote.

First Selectman's Updates:

WPCA: Had negotiations with the Prison because it turned out they were using more of the WPCA's services than had been contracted for. The charges should be \$163,000 which the WPCA received from the State.

Bridges: The Town Engineer talked last month about the maintenance of the Remington Street and Boston Neck Bridges. After the Selectmen voted to do the Remington Street Bridge first, the State DOT just recently sent a letter and said the Boston Neck Bridge was in serious condition. Therefore Boston Neck Bridge should be the priority bridge, for repair. Selectman Fitzgerald made a motion that the next priority for replacement of a

Bridge go to the Boston Neck Road over Stony Brook Bridge because of the concern of the State that it has been rated as in serious condition.

Central CT Solid Waste Authority is working on a regional solid waste disposal alternative to CT Resource Recovery Authority. The CCSWA has 11 Towns that have agreed to join, and they will work together for the best solution for solid waste disposal. There will be a meeting on June 22nd at 1 p.m. Selectman Fitzgerald expressed an interest in attending the meeting. This will be placed back on the Agenda for next month.

Senior Center: There will be a Luncheon on July 1st at noon on opening day, for which all of the Selectmen were invited to attend. The cost is \$3.50.

Conn. Economic Resource Center: The CERC provides site finding services for businesses, looking for places to move or start businesses. Patrick McMahon was presented with the Local Economic Developer Award at the 2010 Site Finder Showcase.

Public Input: Ron Clark from Mapleton Avenue. He made a presentation to the Heritage Committee who asked him to drop of his documentation to the Board of Selectmen. He was concerned over the development of the 20 acres Roesberg farm, and the destruction of the 17th Century Daniel Froe's House foundation and the 19th Century timbers attached to it. He felt it must be preserved. He left the materials with the Selectmen to review.

Executive Session:

Selectman Reynolds made a motion to go into executive session to discuss tax appeals, litigation and contract negotiations. The motion was approved by unanimous vote. The Selectmen went into session at 8:53 p.m.

Selectman Reynolds made a motion to come out of executive session at 9:56 p.m. The motion was approved by unanimous vote.

Vote:

Tax Rebates:

Selectman Fitzgerald made a motion to approve the tax rebate of Integra Systems Inc. in the amount of \$7.00. The motion was approved by unanimous vote.

Selectman Fitzgerald made a motion to approve the tax rebate of Richard E. Ryall in the amount of \$1,489.24. The motion was approved by unanimous vote.

Selectman Fitzgerald made a motion to approve the tax rebate of Carolann Burke in the amount of \$693.69. The motion was approved by unanimous vote.

Adjournment:

Selectman Reynolds made a motion to adjourn at 9:00 p.m. The motion was approved by unanimous vote.

Respectfully submitted,

Christine Koren, Recording Secretary

NEXT MEETING: July 21, 2010 @ 7 p.m., Town Hall Conference Room