

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF SELECTMEN  
OCTOBER 16, 2013**

**Present:** First Selectman Edward G. McAnaney, Joanne Sullivan, Eileen Moncrief, Brian Fitzgerald and Timothy Reynolds. Also in attendance were Jim Rusczyk, acting Chief Operator of WPCA, Dan Beaudoin, Director of IT and Michael Stevens, ACCE Chairman. First Selectman McAnaney called the meeting to order at 7:00 p.m.

**Minutes:** Selectman Moncrief made a motion to accept the October 2, 2013 minutes of the regular meeting of the Board of Selectmen as presented. Vote 5-0 in favor.

**Public Comment: None**

**Tax Rebates:**

Selectman Fitzgerald made a motion to approve the tax rebates as recommended by the Tax Collector and printed on the agenda Childs, Christopher, 18.07; Childs, Christopher, \$13.66; Childs, Christopher, \$5.74; Financial Ser Veh Trust \$247.19; Financial Serv Veh Trust, \$306.93; Sullivan, David or Michelle, \$27.88; Toyota Motor Credit Corp, \$494.65; **TOTAL: \$1,114.12.** Vote 5-0 in favor.

**Approve transfer from Kent Farms sewer fund to WPCA in the amount of \$1,312.00 for broken pump at pump station 8.**

Jim Rusczyk, acting Chief Operator of the WPCA, was in attendance to request a transfer from the Kent Farms assessment fund for an emergency repair to a broken pump. Selectman Reynolds made a motion to approve the transfer of \$1,312.00 from the Kent Farms sewer fund to the WPCA. Vote 5-0 in favor.

**Selectman's Update**

**Update on IT Storage and Virtualization Project**

First Selectman McAnaney stated that the Board of Selectmen and Board of Finance had previously approved the Town to enter into a contract with Daymark for Virtualization of the Town's computer system along with a transfer of accounts into a split data center account. To date the contract is unsigned since there were concerns raised regarding the project. Dan Beaudoin, Director of IT, and Michael Stevens, as Chairman of ACCE and an IT professional, have been working together to ensure that the solution is best for the Town and that all concerns have been resolved.

Mr. Stevens provided the Board of Selectmen with a summary of the current server and the planned new configuration. There are currently 15 servers at Town Hall and 4 at the Police Department. The average server life expectancy is 6-8 years and we have some that are past time to replace. The new virtualized environment will include 4 servers, two each at the Town Hall and Police Department to provide double redundancy to ensure that data is protected. They have also added a third level of protection which will be a subscription to a cloud based backup since the Police Department and Town Hall are physically in close proximity. Mr. Stevens stated that virtualization works well and

is the best solution for the Town. He has requested that Dan contact vendors to ensure that all current software can run in a virtualized manner. If not, some individual servers would need to be retained. Dan has already ensured that critical programs like Munis can run in a virtualized environment. Michael also wants to review the other RFPs received to see if any additional requirements should be requested of Daymark. This should be completed in a matter of days.

Discussion followed regarding the re-establishment of the Technology Committee and all agreed that it would be worthwhile as an advisory committee. Mr. Stevens noted that the technology needs should be incorporated into the 5 year plan as technology changes so rapidly. The Selectmen thanked Michael and Dan for their time and assistance.

**Update on search for Human Resource Director.**

The Human Resource Director position was been posted and applications were accepted through October 11<sup>th</sup>. Over 40 resumes were received. Windsor Locks HR Director Shannon Walker, who now is consulting for Suffield and the First Selectman will begin reviewing the resumes on Thursday.

Selectman Reynolds made a motion to amend the agenda to include the Transfer of \$2,400 from the Selectmen Contracted/Purchased Services line (41011-50310) to the Payroll line (41011-50160) for increase in Confidential Secretary positions from 27 to 30 hours per week. Vote 5-0 in favor.

**Transfer of \$2,400 from the Selectmen Contracted/Purchased Services line (41011-50310) to the Payroll line (41011-50160) for increase in Confidential Secretary positions from 27 to 30 hours per week.**

The Board of Selectmen approved the increase in hours at the last meeting on October 2<sup>nd</sup>. The Board of Finance approved the increase in hours along with the transfer of \$2,400 at their meeting last night. Selectman Fitzgerald made the motion to transfer \$2,400 from the Selectmen Contracted/Purchased Services line (41011-50310) to the Payroll line (41011-50160) for increase in Confidential Secretary positions from 27 to 30 hours per week. Vote 5-0 in favor.

Selectman Moncrief made a motion to adjourn to Executive Session for the purpose of Litigation and Union Negotiations. Vote 5-0 in favor.

Executive Session convened at 7:32 p.m. and adjourned at 7:52 p.m.

There being no further business, Selectman Reynolds moved that the meeting adjourn. Vote 5-0 in favor. Meeting was adjourned at 7:52 p.m.

Next Board of Selectmen Meeting will be Wednesday, November 6, 2013.

Lisa Trase  
Recording Secretary