

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

Meeting Date: November 17, 2008
Time: 7:00 P.M.
Location: Fire Station # 1
73 Mountain Road

AGENDA

Secretary's Report: Review minutes of: October 20, 2008
Financial: Activity Report: 1-Oct-08 thru 31-Oct-08
Calls & Activities: Response Report: October 2008

1) Personnel Committee

- Recruitment & Retention
- By-Laws & Department Policy Manual
- Substance abuse policy
- Firefighter positions
 - Full time position
 - Casual Part time step 1 positions

2) Budget Committee

- Preliminary 2009/2010 & 2010/2011

3) Chief's Report

- Traffic Light preemption equipment
 - New England Communications Systems to install equipment
- 2007 Fire Prevention Grant Application submitted (Knox Boxes)
- 2008 Fire Grant Application – Action Training Grant
- 2008 Staffing for Adequate Fire and Emergency Response (SAFER) Application
- Radio equipment – FCC deadline on wideband operations

4) Other unfinished business placed on agenda by vote of members present

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New Business:

- 1) Correspondence
 - Notice Court of Probate, District of Suffield
- 2) Other business placed on agenda by vote of members present

Vehicles, Facilities, Equipment:

- 1) Chief's report on status of Vehicles, Facilities, and equipment

Vehicles

- Annual DOT Safety Inspections & preventive maintenance
 - Wheel & Drum pulls for brake system inspection
- Follow up work
 - Engine 3 Rear axle housing
 - Engine 2 Repair blower drive sleeve & Engine governor control
 - Rescue 1 Transfer case seal
- Update on status of 4-wheel drive pickup
 - Radio Equipment

Facilities

- Station # 2 – Fire station Building Committee.
 - Parking Lot lighting
- Fire Alarm systems @ Stations 2,3,4

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Personnel:

1) Application(s) for volunteer membership

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2) New Recruits – status report

- Daniel Bartini Recruit Firefighter
- Amanda Thibedeau Support Firefighter
- Nicholas Fasano Support Firefighter
- Patrick Bucior Explorer
- Candice Breslin Firefighter I class
- Colby Tyler Recruit Firefighter
- Jeffrey Delage No response to letter
- Zachary Dupuis Explorer

3) Resignation(s) or change in membership status

- Eric Daniels – Life membership status
- Katelynn Gay – Resigned

4) Other business placed on agenda by vote of members present.