

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

Meeting Date: June 21, 2010
Time: 7:00 P.M.
Location: Fire Station # 1
73 Mountain Road

AGENDA

Call to Order:

Roll Call:

Minutes: Review minutes of: May 17, 2010

Expenditures: Activity Report: May

Department Activities: Response Report: May

Old Business:

1) Personnel Committee

- Recruitment & Retention
 - Web Site Funding included in SAFER Grant
 - UCONN Capstone project
 - Dan Vindigni volunteered to lead project
 - Project proposal submitted
- By-Laws & Department Policy Manual
- Open positions
 - Full time firefighter position
 - Fire Marshal position
- Position Descriptions
 - Proposed revision to Firefighter Step I

2) Budget Committee

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3) Chief's Report

- 2009 Fire Prevention Grant – Approved
 - Fire Prevention materials and video up grade
- 2009 Fire Grant - Approved
 - Structural Fire Fighting Gear
- 2009 Staffing for Adequate Fire and Emergency Response (SAFER)
 - Application Submitted

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- Radio Upgrade Project
 - Project update
 - 2010 Fire Grant Application – Request 122 K in funding to support radio project
- Project to change FirePrograms software to IMS system
 - Hartford Foundation approved \$ 5,356. towards project
 - Balance approved in 2010-11 Capital Expenditure projects

4) Other unfinished business placed on agenda by vote of members present

Election:

New Business:

- 1) Correspondence
- 2) Proposed changes to training requirements
- 2) Other business placed on agenda by vote of members present

Equipment:

- 1) Vehicles
 - Vehicle Intercom systems –Continue to evaluate
 - 1997 Utility – body work completed back in service
 - Replacement of the State owned S-10 vehicle
- 2) Structural fire fighting clothing
 - Coats & Pants ordered 27 sets
 - Working on ordering helmets, hoods, boots & gloves
- 3) Apparatus Committee
- 4) Ordered rescue manikin for training

Housing

- 1) Station 1
 - Heating fuel change over to natural gas

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2) Station 3

- DPW working on replacing exterior door to apparatus bay
- Emergency Generator - Upgrade manual switch to automatic
 - a. Mount current portable to stationary pad.

3) Station 4

- Heating fuel change over to natural gas

Personnel:

1) Application(s) for volunteer membership

- Thomas Martin Vol. Firefighter

2) New Recruits – status report

- Michael J. Romano Completed Orientation
- Chris Swor Firefighter I class nearly complete
- Brian Richardson Completed orientation
- Neal B. Donahue Currently in Firefighter I class
- Matthew Cerri Started completing requirements
- Andrew Pearson Started completing requirements

3) Resignation(s) or change in membership status

- Membership status changes
 - Joseph Killen – resignation

4) Candice Breslin returned equipment on June 10th.

5) Survey on department operations

6) Possible Executive Session – Personnel

- Labor Negotiations
- Staffing

7) Other business placed on agenda by vote of members present.