

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

Meeting Date: February 8, 2010
Time: 7:00 P.M.
Location: Fire Station # 1
73 Mountain Road

AGENDA

Call to Order:

Roll Call:

Minutes: Review minutes of: January 11, 2010

Expenditures: Activity Report: 1-Jan-10 thru 31-Jan-10

Department Activities: Response Report: January 2010

Old Business:

1) Personnel Committee

- Recruitment & Retention
 - Web Site Funding included in SAFER Grant
- By-Laws & Department Policy Manual
- Firefighter positions
 - Casual Part time step 1 positions
- Position Descriptions
- Memo to members concerning Anticipated Recruitment for Firefighter

2) Budget Committee

- 2010/2011 budget proposal

3) Chief's Report

- 2009 Fire Prevention Grant – Submitted
 - Fire Prevention materials and video up grade
- 2009 Fire Grant Application – Submitted
 - Structural Fire Fighting Gear
 - Handout questionnaire concerning acceptance if award is granted
- 2009 Staffing for Adequate Fire and Emergency Response (SAFER)
 - Application Submitted
- Radio Up-Grade Project – 3 Phase Project
 - Project update

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- Proposal to change FirePrograms software to IMS system
 - Possible Funding through Hartford Foundation Grant
- Best Practice Guidelines
- Surplus Equipment
 - Fold-A-Tank & 5 inch hose
 - Opinion from First Selectman

4) Other unfinished business placed on agenda by vote of members present

Election:

New Business:

1) Correspondence

- Update to Fire Commission meeting schedule
- OSHA 300 Report - 2009

3) Other business placed on agenda by vote of members present

Equipment:

1) Vehicles

- Follow up work
 - Engine 3 – to be completed shortly
 - Engine 2 – Radiator monitoring at this time
- Tanker modification to rear dump valve
 - Fleetmasters to fabricate mounting brackets
- Vehicle Intercom systems
- Replacement of the State owned S-10 vehicle

Housing

1) Station 1

- Notified DPW on poor condition of front ramp pavement
- Replacement of furniture

2) Station 3

- DPW working on replacing exterior door to apparatus bay
- Emergency Generator - Recommendation
 - a. Upgrade manual switch to automatic
 - b. Mount current portable to stationary pad .

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Personnel:

- 1) Application(s) for volunteer membership
- 2) New Recruits – status report
 - William Davis (Explorer) Completed orientation
 - Michael J. Romano Completed Orientation
 - Chris Swor Currently in Firefighter I class
 - Candice Breslin Recruit Trainee
 - Plans on taking next FF 1 course
 - Brian Richardson Completed orientation
 - Neal B. Donahue Currently in Firefighter I class
- 3) Resignation(s) or change in membership status
 - Patrick Bucior
 - Returned all equipment with exception of pager
- 5) Recruitment
 - Volunteer Firefighters
- 6) Possible Executive Session – Personnel
 - Labor Negotiations
 - Staffing
- 7) Other business placed on agenda by vote of members present.