

TOWN OF SUFFIELD

BOARD OF FIRE COMMISSIONERS

Meeting Date: December 19, 2011

Time: 7:00 P.M.

Location: Fire Station # 1
73 Mountain Road

AGENDA

Call to Order:

Roll Call:

Minutes: Review minutes of: 21-Nov-11 meeting

Expenditures: Activity Report: November

Department Activities: Response Report: November

Old Business:

- 1) Personnel Committee
 - Recruitment & Retention
 - Town's Web site
 - Process for hiring new chief
- 2) Proposed Ordinance – Snow Removal from Hydrants – R Leach
- 3) Budget Committee
 - Capital Expenditure projects
 - 2012/2013 budget proposal to be submitted to Finance in late January
- 4) Chief's Report
 - a. Grants
 - Radio Upgrade Project
 - Project update
 - Fire Prevention Grant - Update
 - Firefighter Protective Equipment – Update
 - 2011 Assistance to Firefighters Grant
 - Application Submitted.
 - c. Apparatus Committee
 - Update on Contract with Pierce
- 5) Other unfinished business placed on agenda by vote of members present

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Election:

New Business:

- 1) Correspondence
 - Request for use of Fire Department Facility
 - Email from Craig Horrigan, Chairman – Advisory Commission on Capital Expenditures
- 2) Storm Alfred - After Action Report
- 3) Meeting schedule for 2012
- 4) Other business placed on agenda by vote of members present

Equipment:

- 1) Vehicles
 - Engine 1 – Out of service for body work
 - Tower – Quote to repair Radiator & replace pump packing
 - State S-10 Pickup
 - Highway Dept. transported vehicle to State Forestry facility in Middlebury, Ct.
 - Town has met obligations in Agreement. The agreement therefore has been cancelled.
- 2) Equipment
 - PPE for new members taking Firefighter I class
 - \$1,695.11 per set – new
 - Check with surrounding departments for surplus & compliant. Need small size(s)
 - Surplus equipment
 - No action at this time – stored at Bridge St School
 - Old Portables & Mobiles
 - Mobile Radio to East Granby Fire Department
 - Annual Hose testing 90 % complete

Housing

- 1) Station 1
- 2) Station 2
- 3) Station 3
- 4) Station 4

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Personnel:

- 1) Application(s) for volunteer membership
 - Thomas J. Taylor Vol. Firefighter
 - Gary Bevilacqua Vol. Firefighter - Tabled
 - Dylon R Berbee Vol. Firefighter – 10/27 requested addl. information
 - Keith J DuBois Vol. Firefighter – 10/27 requested addl. information
 - Cory R. Wishiewski Vol. Firefighter – 10/27 requested addl. information
 - Shane L. Baker Vol. Firefighter – 10/27 requested addl. information
(Responded to letter)
- 2) New Recruits – status report
- 3) Resignation(s) or change in membership status
 - Membership status changes
 - Keith Formanek – moved out of Town returned gear
 - Krista Gay indicated she will be resigning and will return gear
 - D Gay returned to active status
- 5) Open Lieutenant's position
- 6) Update on Contract negotiations
- 7) Other business placed on agenda by vote of members present.
- 7) Possible executive session – Personnel Issue
- 8) Possible vote(s) on issues discussed in executive session