

Minutes of the Fire Commission Meeting – November 16, 2009

Chair Fred Hackenyos brought the meeting to order at the main firehouse at 7:15 p.m.
Present: F. Hackenyos, G. Bland, H. Smith, R. Quagliaroli, R. Gemme, R. Leach, Chief Bellmore and newly elected member, Phil Barrett.

Secretary's Report

Quagliaroli moved, Bland seconded to approve the minutes of the October 19, 2009 meeting. The motion passed unanimously.

Financial Reports

Quagliaroli moved, Smith seconded to approve the October 2009 activity report. The motion passed unanimously.

Calls and Activities Report

The Commission reviewed the October report.

Personnel Committee

- Recruitment & Retention – Chief Bellmore would like to use monies from the SAFER grant (if approved) to fund recruitment projects.
- By-Laws & Department Policy Manual – no action
- Casual Part Time Step 1 positions – no action.
- Position Descriptions – no action.

Budget Committee

Committees will be formed at the December Commission meeting.

Chief's Report

- 2009 Fire Grant Application – No response as of this date.
- 2009 Fire Prevention Grant – No response as of this date.
- 2009 Staffing for Adequate Fire & Emergency Response (SAFER) Application – Application period is November 16 – December 18, 2009. Grant has two sections 1) Hiring of New Firefighters or 2) Recruitment/Retention. The Town can apply for one or both sections. Discussion on whether or not the town would accept funding if this grant was awarded. Work will continue on the grant application.
- Radio Equipment – The Fire Department and Police Department will combine their projects into one in order to adequately provide funding needed to complete Phase I for both departments.
- Best Practice Guidelines – The Town Attorney continues to research the situation. No answer has been received from CIRMA.

- Proposal to Change FirePrograms software to IMS system – Possible funding for this could be the Zak Foundation or ACCE.

Other

The Commission welcomed new member, Phil Barrett. Phil was sworn in during a ceremony before the Commission meeting. Outgoing member, Herb Smith, was thanked for his years of service to the Fire Commission.

Election

Chair and secretary for the Commission will be appointed during the December meeting. Also, sub-committees will be formed at that time.

New Business

Correspondence

- An email from Debbie Cerrato was received requesting submittal of the Annual Report by November 16th.
- ACCE reports are due December 15th. Chief Bellmore will submit.

Handouts

- Commission members reviewed the membership list and made revisions to information.
- Organizational charts and a copy of the Commission Rules & Regulations were given to all Commission members.

2010 Meeting Schedule

The Commission reviewed and approved the draft of 2010 meeting dates.

Other

Chief Bellmore received a call from a Spaulding PTO member requesting a ride to school on a fire truck as an auction item to raise money. Chief agreed to the request.

Vehicles, Facilities, Equipment

Vehicles

- Annual preventative maintenance and safety inspections have been completed.
- Follow-up Work
 - Vehicles requiring follow-up work will be rescheduled.
 - Engine 1 – all six tires have been replaced.
 - Rescue 1 – getting estimates for repair of the transfer case seal.
- Tanker modification to rear dump valve – Estimated cost of this modification is \$3,300. Chief Bellmore is considering paying for this with money from the donation account. Project will move forward.

Facilities

- Station 1 Chimney Repair – Still pending.
- Chief Bellmore has notified the Department of Public Works about the poor condition of the front ramp pavement at Station 1. He will also submit this in writing.
- Exterior door to apparatus bay at Station 3 needs to be replaced. DPW has been notified.

Personnel

Applications for Volunteer Membership

None

New Recruits – Status Report

- William Davis – completed orientation. Needs hazmat and bloodborne pathogens training.
- Michael Romano – no response to letter
- Chris Swor – Completed orientation. Waiting for Firefighter I course.
- Amanda Thibedeau – Taking Firefighter I course.
- Candice Breslin – Still interested in completing the Firefighter 1 course.
- Brian Richardson – Volunteer Firefighter – completed orientation
- Daniel Bryll – Taking Firefighter I course.
- Neal B Donahue – Completed orientation.

Resignations/Change in Membership Status

- Patrick Bucior – has not turned in equipment

Executive Session

Quagliaroli moved, Leach seconded to move into Executive Session at 9:00 p.m. to discuss personnel issues.

Out of Executive Session at 9:40PM

After lengthy discussion in executive session it is the recommendation of this commission to agree with Chief Bellmore to send any documentation to the insurance carrier needed to process claim.

Adjournment

The meeting was adjourned at 9:50PM

Respectfully submitted,

Richard Leach,
Secretary