

Minutes of the Fire Commission Meeting – February 14, 2011

Chair F. Hackenyos brought the meeting to order at the main firehouse at 6:00 p.m.
Present: F. Hackenyos, R. Gemme, R. Quagliaroli, P. Barrett, G. Bland, Chief Bellmore and First Selectman, Tom Frenaye.

Executive Session

Barrett moved, Gemme seconded to enter executive session at 6:01 p.m. The motion passed unanimously.

A personnel matter was discussed.

Leach moved, Barrett seconded to return to regular session at 7:20 p.m. The motion passed unanimously.

Gemme, Bland and the First Selectman left the meeting.

Secretary's Report

Leach moved, Quagliaroli seconded to approve the minutes of the January 11th meeting. The motion passed unanimously.

Financial Reports

The Commission reviewed the December financial report.

Activities Report

There was no Activities Report available for January.

Personnel Committee

- Recruitment & Retention – John Leahey will apply to the Hartford Foundation for Public Giving for grant monies to help develop a website for recruitment. An article on our need for volunteers was run in the Metro South Plus paper (E. Longmeadow/ Longmeadow).
- Capstone Project - project continuing.
- Proposed revision to Firefighter, Step 1, Position Description – No action

Budget Committee

2011 Budget Proposal version 02.7.2011 was shared with the Commission. Quagliaroli moved, Leach seconded to **approve the proposal as presented**. The motion passed unanimously.

Chief Bellmore shared a summary sheet of Capitol Expenditures Projects for the Fire Department. Leach moved, Quagliaroli seconded to **approve the list as presented**. The motion passed unanimously.

Chief's Report

- 2010 Staffing for Adequate Fire and Emergency Response (SAFER) – No report
- Radio Equipment – Phase II of the project is almost complete. Phase III has encountered problems in finding a place to mount a microwave dish. For now a T-1 phone line or town fiber connection will be used.

- 2010 Fire Grant Application – pending. Requested 122K in funding to support radio project.
- 2009 Grant Projects – Monies from the Fire Prevention Grant need to be spent by March/April 2011. We have received an extension to March 31 to spend monies for the Firefighter Protective Equipment purchase. The new gear should arrive in March.
- IMC Software System – Training was completed today (Feb. 14). Will be on-line soon.

New Business

Correspondence

- A memo was received from AT&T notifying Chief Bellmore of an upgrade of AT&T equipment on existing utility compound located next to Station 3.
- A thank you note was received from the Dush family for the honor guard attending their recent funeral.
- A report has been received from CL&P regarding the proposal to shut off street lights after 2 a.m.

Employee Assistance Program

No report

Accident and Sickness Program for Volunteer Members

No report

Upcoming Changes in Computer Software

The cut off date for use of the ADMINS system has been moved to June 2011.

Other

A proposed Code of Ordinances for snow removal from fire hydrants was bought forward by Commissioner Leach. This proposal gives the property owner or occupant the responsibility for snow removal from fire hydrants within a certain amount of time after a snow storm. Violators would be fined. This proposal is based on an ordinance currently used in E. Hartford. Quagliaroli moved, Leach seconded to **send the proposed ordinance regarding removal of snow from areas around fire hydrants to the Board of Selectman for their review.** The motion passed unanimously. Commission Leach will forward an electronic copy of the draft to the First Selectman.

Vehicles, Facilities, Equipment

Vehicles

- Vehicle Intercom Systems – no action
- Bi-annual preventive service on apparatus – completed
- Replacement of State-owned S-10 vehicle – no action

Surplus Equipment

The DPW has provided space at Bridge Street School for old fire gear and old radio equipment. No other action at this time.

Apparatus Committee

No action.

Facilities

- Station 1 - none

- Station 2 – snow was removed from the roof to prevent any further leaks in the building.

- Station 3
 - Replacement of exterior door to apparatus bay – no action
 - Emergency Generator – upgrade manual switch to automatic – no funding at this time.

- Station 4 - none

Personnel

Applications for Volunteer Membership

Quagliaroli moved, Bland seconded to approve Robert M. Yeager's application for volunteer membership. The motion passed unanimously.

New Recruits – Status Report

- Michael J. Romano – second letter sent asking if still interested in continuing
- Brian Richardson – second letter sent asking if still interested in continuing
- Thomas Martin – need to complete requirements, letter sent
- Brian Herring – need to complete requirements, letter sent
- Matthew Cerri – completed Firefighter I Class – moved to Structural Firefighter
- Andrew Pearson – completed Firefighter I Class – moved to Structural Firefighter
- Dan Bartini – completed Firefighter I Class – moved to Structural Firefighter
- Daniel Carney – Volunteer Firefighter
- Joseph Tarasek – Explorer Post
- Jeff Leonard – Applied for fall Firefighter I Class
- Tyler Schwarze – Volunteer Recruit Trainee
- Brian Formanek – Explorer
- Luis Rohena – Explorer – no action
- Liam Beecher – Explorer
- Isaiah Sleath – Volunteer Firefighter
- Geoffrey Miner – Volunteer Firefighter, waiting for Firefighter 1 class
- Robert Garretto – Volunteer Firefighter, waiting for Firefighter 1 class
- Patrick Herring – Volunteer Firefighter, waiting for Firefighter 1 class
- Gary Chlastawa – Volunteer Firefighter, waiting for Firefighter 1 class
- Matt Schnepf – Volunteer Firefighter, waiting for Firefighter 1 class

Resignations/Change in Membership Status

- Quagliaroli moved, Barrett seconded to **accept the resignation of Neal B. Donahue**. The motion passed unanimously.
- Quagliaroli moved, Barrett seconded to **accept David Gay's request to return to active status**. The motion passed unanimously

- Leach moved, Quagliaroli seconded to **approve the appointment of Ronald Carlson to Deputy Fire Marshal**. The motion passed unanimously.

Open Lieutenant's Position

No action

Executive Session

None

Adjournment

Quagliaroli moved, Leach seconded to adjourn at 8:45 p.m. The motion passed unanimously.

Respectfully submitted,

Rich Leach
Secretary