
Minutes of the Fire Commission Meeting – January 9, 2012

Commissioner Robert Quagliaroli brought the meeting to order at the main firehouse at 7:00 p.m. Present: R. Quagliaroli, R. Gemme, P. Christian, G. Bland, P. Barrett, Captain M. Thibedeau and observers

Secretary's Report

Bland moved, Barrett seconded to approve the minutes of the December 2011 meeting. The motion passed unanimously.

Election

- Chair – Christian moved, Bland seconded **to nominate Phil Barrett as Chair of the Suffield Fire Commission.** The motion passed unanimously.
- Secretary – Barrett moved, Bland seconded **to nominate Gerry Bland as Secretary of the Suffield Fire Commission.** The motion passed unanimously.

Financial Reports

The Commissioners reviewed the December 2011 financial report. Captain Thibedeau stated that as there was no acting Chief at this time, bills were not being paid.

Bland moved, Quagliaroli seconded to accept the financial report for December 2011. The motion passed unanimously.

Activities Report

The Commission reviewed the report for December 2011. All 2011 calls have been entered into the state data base.

Old Business

Recruitment & Retention

Town's Web Site – no action

Process for Hiring New Chief

Sue Brinker presented the job posting for the Fire Chief position as revised by Human Resources Director, Joyce Feeney. The Commission reviewed and made additional changes which will be taken back to Human Resources for incorporation into the document. The final document will be emailed to Chair Barrett and posted on the town website and the CT Fire Academy List Serve among others.

The Commission also reviewed the proposed Search Committee Rules and Responsibilities and made some revisions to that document. The revised document will be emailed to Chair Barrett.

Tom Romano indicated he would not be part of the Search Committee as he might know many of the applicants for the position. Carol Thibedeau offered her services in his place.

Captain Thibedeau met with the First Selectman today and discussed an offer to fill the position of Acting Chief. He will make his decision within the next day or so. Those in attendance at the meeting as well as the Fire Commission members expressed their support of Captain Thibedeau for this position. Scott Adams, President of the Firefighters Association, stated that the Association would not support a part-time acting chief.

Acting Chief's Report

- Burning Permits – Currently no permits are being issued as there is no one officially in the Acting Chief position to sign them.
- We need a contact person for St. Francis Occupation Health.
- A request has been received from Advisory Commission on Capitol Expenditures asking for anticipated requests for the next five years. The next ACCE meeting is scheduled for January 11.
- The Town Annual Report is due January 12.
- Radio Project Upgrade – nearing completion. Training has been held on the dispatch center.
- Two volunteers have assigned up to take the Firefighter I class. Firefighter Colby Tyler will be deployed in March 15.
- Firefighters contract has been ratified and signed.

Vehicles, Facilities, Equipment

- Engine 1 is back in service
- The six month inspections are complete with the exception of Engine 4
- The radiator of the tower truck needs repair at a cost of \$9000. The Fire Commission gave approval to have this work done.

Other

The Commission continued discussion regarding Acting Chief's position.

Adjournment

The meeting adjourned at 9:18 p.m.

Respectfully submitted,

Gerald Bland
Secretary