

SUFFIELD HOUSING AUTHORITY  
MINUTES OF REGULAR MEETING

Wednesday, May 13, 2015

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, May 12, 2015 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mr. Jonathan Carson, Chairman  
Mrs. Viola Carney, Vice Chairman  
Mrs. Kimberly Emmons, Secretary  
Mrs. Kathleen Remington, Treasurer

Also present were Mrs. Debra S. Krut, Executive Director and Gloria Merritt  
Mrs. Elaine Nadeau, Tenant Representative was absent

MINUTES

Mrs. Carney moved, Mrs. Remington seconded and so Voted: to approve the minutes of the meeting of April 14, 2015. VOTE: 4-0

BILLS

Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of April 14, 2015. VOTE: 4-0

REPORT OF THE CHAIRMAN

The first quarter financial report was reviewed and will be placed on file.

Two new housing applications will be placed on file.

A new Resident Commissioner will be chosen by the tenants next Monday.

REPORT OF THE EXECUTIVE DIRECTOR

The CDBG grant is now progressing. Roofing of the Laurel Court and Broder Place complexes will be completed this week.

Paving project Phase 1 will be completed and ready for residents to park on the property this Friday. Monday May 18, 2015 the Phase 2 of the paving will begin.

The total expense for snow removal this season was, \$20,309.39 plus the cost of ice melt.

EDM Architectural Services has been hired to work with the CDBG renovations.

The third section of the CDBG monies will be replacement of the main entry doors at Maple Court and Laurel Court, ADA locks sets for all properties, the windows at Broder Place, and Maple Court C-6 and C-7 being converted into handicap accessible units. The bathrooms in the two community rooms will be made handicap accessible also. The bid package will most likely go out early in June for this project.

Unit inspections will be forthcoming as soon as the paving is completed. A notice of 24 hours will be given. The Fire Marshall may be included in the inspection process.

#### REPORT FROM THE TENANT REPRESENTATIVE

##### Suggestion box:

\*\* Residents who put comments in the boxes are requested to put their name and phone number on the paper so they may be contacted by the office.

Since there wasn't any further business to bring before the Authority, Mrs. Carney moved, Mrs. Emmons seconded and so Voted: to adjourn this meeting at 7:10 P.M. VOTE: 4-0

Respectfully Submitted,

Kimberly Emmons  
Secretary  
ke/dk