

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, July 13, 2011

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, July 12, 2011 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mrs. Viola Carney, Chairman
Mr. Jonathan Carson, Vice Chairman
Mrs. Kimberly Emmons, Secretary
Mrs. Kathleen Remington, Treasurer
Mrs. Elaine Nadeau, Tenant Representative
Also present was Mrs. Debra S. Krut, Executive Director

MINUTES

Mr. Carson moved, Mrs. Nadeau seconded and so Voted: to approve the minutes of the meeting of June 14, 2011. VOTE: 5-0

BILLS

Mr. Carson moved, Mrs. Remington seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of June 14, 2011. VOTE: 5-0

REPORT OF THE CHAIRMAN

Mr. Jonathan Carson and Mrs. Elaine Nadeau have been sworn in by First Selectman Frenaye as members of the Suffield Housing Authority Board of Directors.

Annual Election of Officers took place with the following results: Mrs. Viola Carney, Chairman
Mr. Jonathan Carson, Vice Chairman, Mrs. Kimberly Emmons, Secretary, Mrs. Kathleen Remington, Treasurer.

Be it resolved that: Effective July 12, 2011 the Maximum Income Limits for all State Elderly/Disabled Housing Facilities owned by the Suffield Housing Authority shall be: One person \$44,950 and Two persons \$51,400 based on the latest US Department of Economic and Community Development's published public housing guideline. Mrs. Remington moved, Mr. Carson seconded and so moved to make the above resolution. VOTE: 5-0

New applications: Four new applications to be placed on file pending credit/criminal history check for acceptance.

Five new housing leases were signed.

It was a unanimous decision to increase the Executive Director's hours from 32 to 36 hours per week.

REPORT OF THE EXECUTIVE DIRECTOR

The roofing shingles of the "D & H Buildings" will be replaced. The proposals for the two projects were less than \$300 apart. It was suggested that outside monetary help might be available and is being investigated.

CHFA (Connecticut Housing and Finance Authority) conducts an annual on-site visit. This took place last Thursday. All comments were complimentary with ideas and helpful suggestions exchanged.

Lever handled, deadbolt locksets are being looked into. The fixtures now being used are old and extremely hard for residents to work the locks.

REPORT FROM THE TENANT REPRESENTATIVE

Suggestion box: None (The tenant representative has the keys and will check the boxes before next month's meeting.)

Since there wasn't any further business to bring before the Authority, Mrs. Emmons moved, Mr. Carson seconded and so Voted: to adjourn this meeting at 7:25 P.M. VOTE: 5-0

Respectfully Submitted,

Kimberly Emmons
Secretary
ke/dk