

SUFFIELD HOUSING AUTHORITY

MINUTES OF REGULAR MEETING

Wednesday, October 13, 2011

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, October 11, 2011 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mrs. Viola Carney, Chairman  
Mr. Jonathan Carson, Vice Chairman  
Mrs. Kimberly Emmons, Secretary  
Mrs. Kathleen Remington, Treasurer  
Mrs. Elaine Nadeau, Tenant Representative  
Also present was Mrs. Debra S. Krut, Executive Director

MINUTES

Mr. Carson moved, Mrs. Nadeau seconded and so Voted: to approve the minutes of the meeting of September 13, 2011. VOTE: 5-0

BILLS

Mr. Carson moved, Mrs. Emmons seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of September 13, 2011. VOTE: 5-0

REPORT OF THE CHAIRMAN

New applications: One new application to be placed on file pending credit/criminal history check for acceptance.

Bridge Street School is available for interests to be submitted

REPORT OF THE EXECUTIVE DIRECTOR

A letter will go out to all residents explaining that their housing units are their homes and should be treated as such. No one may enter without permission from the resident. No one should be looking into housing units as a "peeping tom." Nonresidents acting inappropriately should be reported to the Suffield Police Department. It is up to each person to help maintain the safety of our housing complex.

Last year's snow removal expense was over \$32,000.00. Mrs. Krut obtained several quotes for the coming 2011-2012 season.

Handicap Unit K-9 will be offered to a current resident in compliance with our Tenant Selection Policy.

Approval for the ARRA weatherization project is imminent. Details will be available shortly. Residents are asked to hold onto their air conditioners until the actual work has begun.

All the State Demographic Reports have been submitted to the Department of Economic and Community Development.

There have been complaints regarding residents and visitors speeding through the driveways. Two different people unloading vehicles felt threatened. This is dangerous and residents are reminded that they are responsible for their guests while on Suffield Housing Authority property.

#### REPORT FROM THE TENANT REPRESENTATIVE

Suggestion box: None

Since there wasn't any further business to bring before the Authority, Mrs. Nadeau moved, Mr. Carson seconded and so Voted: to adjourn this meeting at 7:15 P.M. VOTE: 5-0

Respectfully Submitted,

Kimberly Emmons  
Secretary  
ke/dk