

SUFFIELD HOUSING AUTHORITY  
MINUTES OF REGULAR MEETING

Wednesday, January 11, 2012

The Housing Authority of the Town of Suffield held its regularly scheduled meeting on Tuesday, January 10, 2012 at 6:30 P.M. in the Recreation Room at Maple Court, 81 Bridge Street: the date, time and place duly established.

The following members were present:

Mrs. Viola Carney, Chairman  
Mr. Jonathan Carson, Vice Chairman  
Mrs. Kimberly Emmons, Secretary  
Mrs. Kathleen Remington, Treasurer  
Mrs. Elaine Nadeau, Tenant Representative  
Also present was Mrs. Debra S. Krut, Executive Director and Mrs. Anna Javorski

MINUTES

Mr. Carson moved, Mrs. Nadeau seconded and so Voted: to approve the minutes of the meeting of November 8, 2011. VOTE: 5-0

BILLS

Mrs. Emmons moved, Mrs. Nadeau seconded and so Voted: to approve the bills presented which represented the expenses and expenditures of the Housing Authority since the meeting of November 8, 2011. VOTE: 5-0

REPORT OF THE CHAIRMAN

The 2012 Management Plan was accepted by the Connecticut Housing Finance Authority. (CHFA)

New applications: Seven new applications are to be placed on file pending credit/criminal history check for acceptance.

The lease for Laurel Court Unit E-6 was signed.

A resolution was adopted for the 2012 Income Limits from the US Department of Economic and Community Development (DECD):

One person: \$45,500 and Two persons: \$52,000 maximum income limits for application to the Suffield Housing Authority.

No new information regarding the rent stratification application is available.

REPORT OF THE EXECUTIVE DIRECTOR

Storm clean-up is continuing at an “as needed” pace. There remains more tree/branch trimming to be done. There will be fencing to be replaced in the spring.

Several weeks ago, the management of Park Place was called, and then a letter sent to the manager regarding the storm clean-up needed at the border between our properties on their side. No response or acknowledgement has been received.

Maple Court’s kitchen ventilation fans did not pass inspection and the reworking of them should be completed by next week.

SavMor has completed the installation of heat/cooling pumps. Some residents love the heat they produce, others complain they are drafty and won’t use them. It will be a month before the lower electric bills are seen due to the CRT worker’s going in and out of units.

Insulation is being blown into the attics with some replacement hatches being installed with the dams. The work is slow and the Executive Director is not pleased with the company being used.

Suffield Housing Authority’s Pet Policy was replaced with a new policy that regulates animals, fish and reptiles other than a cat or a dog.

The Suffield Police Department was called by a resident due to an argument at the Broder Place laundry room. The laundry is open 24 hours a day and will remain so. Residents are asked to be neighborly and courteous to each other.

#### REPORT FROM THE TENANT REPRESENTATIVE

Suggestion box: None

Since there wasn’t any further business to bring before the Authority, Mrs. Emmons moved, Mr. Carson seconded and so Voted: to adjourn this meeting at 8:10 P.M. VOTE: 5-0

Respectfully Submitted,

Kimberly Emmons  
Secretary  
ke/dk