

Minutes of the Meeting

Kent Memorial Library Commission

June 9, 2015

Michael Alexopoulos called the meeting to order at 7:04 PM in the temporary library location at Ffyer Place.

Roll Call of Members

Present: Michael Alexopoulos Sam Coatti
JoJo Cuevo Joan Greenfield
Joe Grimard Kathie Harrington
Claire Kawalec Bob White
Jackie Hemond – Library Director

Public Participation

None

Communications

1. The Library Director received a telephone call from a town resident inquiring about the renovations at the library and whether tax dollars will be used for this work.
2. Another individual advised her that he did not know where the temporary location was and asked bank tellers in town, who likewise did not know the location. He eventually found the location at Ffyer Place.

Report of the Director

1. The library was asked by the American Library Association to include one of its children's programs, Signing Story Time, on their programming librarian website.
2. Connecticut Parent Magazine has asked a staff member to write a children's book column for their July 2015 issue.
3. Future updates to the library's website include driver's education practice tests and program registration.
4. The ICONN interlibrary loan system is no longer being used. This leaves Bibliomation as the main database.
5. The Friends of the Library is having a promotion to highlight the museum passes that are available to residents.
6. There is mini-book sale currently taking place at the library.
7. The Friends of Suffield has provided \$500 for summer reading books.
8. The library renovations appear to be on schedule.

Minutes

Motion to approve the Minutes of the May 12, 2015 Regular Meeting with no changes was made by Kathie Harrington and was seconded by Bob White. The motion passed unanimously.

Standing Committee Reports

1. Claire Kawalec, on behalf of the Finance Committee, reported that the checks noted in the Director's report have been deposited.
2. Bob White, on behalf of the Policy Committee, reported that the group met and discussed potential amendments to various library policies. Some amendments were unanimously approved and others require additional work. The proposed amendments will be provided to the Commission for consideration once they have been finalized.

Special Committee Reports

Bob White noted that there had been a Long Term Planning Committee, but that it had not met in some time. He noted that perhaps it was time for the Committee to begin meeting again. The members were Bob White, Joe Grimard, and Bruce Rietberg.

Unfinished Business

A. Proposed Amendments to By-Laws

1. Motion to delete the first and second paragraphs starting with "The mission of the Kent Memorial Library is" and ending with "6. Programming for all age groups" was made by Bob White. The purpose of the motion was that these paragraphs are redundant since this information is contained in the library policies. The motion was seconded by Joe Grimard and passed unanimously.
2. Motion to delete all references to Board of Trustees or Board and replace with Library Commission or Commission was made by Kathie Harrington and was seconded by Bob White. The motion passed unanimously.
3. Motion to delete all references to president and vice-president and replace with chair and vice-chair was made by Bob White and was seconded by Kathie Harrington. The motion passed unanimously.
4. Motion to delete all references to Trustees and replace with members, change "4a" to "5" and delete "by telephone" from the end of the first sentence of section 4a was made by Bob White and was seconded by Kathie Harrington. The motion passed unanimously.
5. Motion to delete the second sentence of section 13 was made by Bob White and was seconded by Sam Coatti. Discussion was had concerning potential abuse of this provision, as well as the fact that members could not recall the provision ever being invoked. The motion passed by a vote of 7-1 with Kathie Harrington voting against.
6. Bob White noted that section 9 provides for a subcommittee to make recommendations to the full Commission for long and short range planning, but that this has not been happening. Consensus was that the Commission should be mindful of this section and should follow its mandate from this point forward.

Kathie Harrington will update the By-Laws in accordance with the above amendments and will circulate the revisions to all members for approval at the next meeting pursuant section 13.

B. *Suffield on the Green*

Bob White reported that the book sale may be held at Sacred Heart Church. While this location is not as close to the activities that take place on the Green as it usually is, consensus was that this would have a negligible effect on sales given that many individuals come only for the book sale and will go wherever it is held. This potential location has a large room inside that would allow for the sale rain or shine and possibly also a preview sale on Friday evening for which an entry fee could be charged. The Commission will be kept updated via email and the Friends of the Library may email members for assistance with the sale, assuming it goes forward.

New and Miscellaneous Business

None

Adjournment

Michael Alexopoulos adjourned the meeting at 8:20 PM.

The next meeting will be September 8, 2015.

Respectfully submitted,

Kathie Harrington

Member

June 11, 2015