

Minutes of the SPECIAL Meeting  
Kent Memorial Library Commission

February 24, 2016

Bob Brooks called the meeting to order at 7:07 PM.

**I. Roll Call of Members**

Present: Mike Alexopoulos	Robert "Bob" Brooks
Benito "JoJo" Cuevo	Joan Greenfield
Joe Grimard	Chris Rago
Bruce Rietberg	Robert "Bob" White
Jackie Hemond – Library Director	

**II. Public Participation** Mel Chafetz from Suffield Library Foundation

**III. Discussion of furniture proposals / issues and funding**

We discussed confirmed funding to date, being the previously authorized \$12,500 from the Library Commission, \$ 6,250 from the Suffield Library Foundation, \$ 13,000 from Friends of the Kent Memorial Library, and \$25,000 from a private donor – total \$ 56,750. With a revised total cost of new furniture at about \$62,000 including delivery, the shortfall is \$5,250. While Mr. Chafetz was hopeful the Foundation could contribute further to help with this, lead-time to order and receive the furniture meant Jackie Hemond should get approval to order now, hopefully to receive the furniture in time for the library opening. Therefore, the Commission wished to cover the shortfall, which would be reduced by any additional funds from the Foundation.

Therefore, Joan Greenfield made a **MOTION** that the Library Commission authorize the spending of up to an additional \$7,500 to the \$12,500 already authorized, and to authorize the Director – Jackie Hemond – to immediately submit a purchase order substantially as per the list presented. Seconded by Bob White. Approval unanimous.

**IV. Discussion of Activities of the next month regarding the move back to Main Street**

Jackie advised the new moveable shelving for the Historical Room is ready anytime, awaiting our call. We have to delay these until in the new building. There are a variety of volunteers to help with the reorganization of the move at both ends, and the inmates will again do the actual moving.

**V. Any other issues related to furniture or the move**

Mel Chafetz advised the bench seat for the upper floor will be ready in 2-3 weeks, but being large and heavy, we may delay delivery until the official opening in order to protect it.

Mel also clarified that the cost of the two plaques (about \$5400) will be split evenly with the Foundation and the Commission, rather than the Commission paying for one plaque at \$3000 as per our previous Motion authorization. Jackie will clarify later the timing of the fiber optic cable installation and what arrangements we may (if necessary) have to make with Cox cable pending that installation.

**X. Adjournment**

Bob Brooks adjourned the meeting at 8:07 PM.

The next REGULAR meeting will be March 8, 2016.

Respectfully submitted,

Bruce Rietberg  
Secretary  
February 25, 2016

Future 2016 Meetings : March 8, April 12, May 10, June 14, September 13, October 11, November 8, and Financial Meeting in December.