

Minutes of the Meeting  
Kent Memorial Library Commission

April 12, 2016

Bob Brooks called the meeting to order at 7:03 PM.

**I. Roll Call of Members**

Present: Mike Alexopoulos	Robert "Bob" Brooks
Rebecca "Becki" Fuller	Bruce Rietberg
Joe Grimard	Kathie Harrington
Claire Kawalec	Chris Rago
Jackie Hemond – Library Director	

**II. Public Participation** Mel Chafetz re Suffield Library Foundation

**III. Minutes**

Motion to approve Minutes of March 8, 2016 with no changes made by Bruce Rietberg. Seconded by Joe Grimard. Passed unanimously.

**IV. Communications Received**

- Bob Brooks said Sam Coatti advised the plaque is completed, and a brochure is developed for the opening
- Ted Flanders said they have to test the bricks/mortar under the rug in the auditorium for any PCB problem as in other bricks in the library; he is also investigating redirection of air flow from the bookcase registers.

**V. Report of the Director**

- Jackie Hemond said most furniture ordered but likely delivered in May or June. This is likely ok since delays in opening.
- Licensed engineer not yet found to sign off on architect plan for Historical Room setup. Ted Flanders to see if any other alternative. Installing new shelving, recalling books and documents from storage, and opening the room await this approval.

**VI. Standing Committees Reports**

- Plans for dedication ceremony are progressing, but due to delays and possible problem in auditorium, we are asking Zak family to postpone their travel arrangements until timing firmed up.

**VII. Special Committees Reports**

- Mel Chafetz brought photo of new bench (now completed) awaiting approval of delivery.

**VIII. Unfinished Business**

- Proposed amendments to Library policies – info not yet ready, so postponed to a later meeting. Policy committee also has to add policies regarding Café area setup for wheelchairs during auditorium movies or events.

**IX. New and Miscellaneous Business**                      None

**X. Adjournment**

Adjournment proposed by Kathie Harrington. Seconded by Joe Grimard. Vote unanimous. Bob Brooks adjourned the meeting at 7:44 PM.

The next meeting will be May 10, 2016.

Respectfully submitted,

Bruce Rietberg  
Secretary  
April 13, 2016

Future 2016 Regular Meetings : May 10, June 14, September 13, October 11, November 8, and Financial Meeting December 13.