

**Minutes of Meeting
Kent Memorial Library Commission
June 9, 2009**

Bob White called the meeting to order at 7:30 P.M.

I Roll Call

Present: M. Alexopoulos, M. Chafetz, L. Cigal, M. P. Coatti, C. Kawalec, J. Lobo, C. Rago, B. White and J. Wilson.

Absent: D. Battle, B. Rietberg, and R. Zimmerman.

Also Present: Library Director Jim McShane and Kim Lord (after 8:33).

II Public Participation None

III Minutes

M.P. Coatti's motion, seconded by Chris Rago, to approve the May 12 minutes passed.

IV Communication None

V Director's Report

- The Director discussed the cuts the Governor has proposed making to municipal libraries across the state.
- The Director will attend the American Library Association's annual conference in Chicago from July 9-15.
- Guitarist Glenn Roth will perform on June 12. Summer programs for adults and children will begin soon.
- The library has reserved two booths for Suffield-on-the-Green.
- The Commission members viewed two additional samples of replacement chairs for the Local History Room.
- The Director thanked the Friends for their recent gift of a Blu Ray Disc Player.

Bob White asked the Director for payroll clarification on the yearly wages of three library employees and also inquired about Sue Mack. The Director said he would look into the payroll sheet omissions and explained that Ed Mack continues to fill in for his mother while she is on medical leave.

VI Standing Committees

Building and Grounds

Bob White asked about pruning of the sycamore trees in front of the library. The Director said he would look into it.

Community Relations

Chris Rago explained that plans are underway to enlist volunteers for Suffield-on-the-Green.

Finance

At 8:18 Mike Alexopoulos made the motion, seconded by Lynne Cigal, to go into Executive Session to discuss reports from the Finance Committee. The motion passed unanimously. All approved Mel Chafetz's motion, seconded by Lynne Cigal, to end the Executive Session at 8:31. At the conclusion of the Executive Session Bob White commended the Finance Committee for their thorough work in investigating investment firms to manage the Library's endowment funds.

Mike Alexopoulos made a motion, seconded by Mel Chafetz, to terminate UBS Inc. and to hire the Merrill Lynch Center for Philanthropy and Nonprofit Management to manage the Library's portfolio in accordance with the established investment policy of the KML. The motion passed unanimously.

In May the Commission had discussed a donor's request to transfer a gift made to the KML to the KMLF fund. All agreed to discuss this at the September 8 meeting.

Personnel

When Sue Mack returns to work she would like to work part-time. Jim McShane has talked to the town's Human Resource officer regarding her request.

Technology

Jim McShane discussed the possibility of KML's changing to Open Source from Bibliomation for its online catalog. The decision will be made within the year.

Special Committee Fundraising

Thus far the annual appeal has netted \$9080 in contributions. Acknowledgements have been sent to the 186 people who have given gifts.

Bob White praised the Fundraising Committee for its efforts.

VII Unfinished Business

The discussion of strategic planning was postponed until the September 8 meeting.

VIII New Business

Mel Chafetz gave an update on the KML Foundation. The Foundation's status as a 501-C3 has been approved and its officers have been elected. They are Mel Chafetz - President, Lauren Life - Vice President, Chris Childs - Treasurer, and John Kearney -Assistant Treasurer. Mel Chafetz made a motion, seconded by Chris Rago, that the Commission donates \$5000 to the Foundation for letters, graphics and mailings. Six Commission members voted in favor of the motion

(Lobo, Cigal, Kawalec, Coatti, Rago and Wilson), with Mel Chafetz abstaining, and Mike Alexopoulos voting against the motion.

The meeting adjourned at 9:08.

Respectfully submitted,
Joyce M. Wilson
Secretary of the Commission
June 17, 2009