

Minutes of Meeting
Kent Memorial Library Commission
January 12, 2010

Bob White called the meeting to order at 7:07 p.m.

I Roll Call

Present: M. Alexopoulos, M. Chafetz, L. Cigal, M.P. Coatti, C. Kawalec, J. Lobo, C. Rago, B. Rietberg, B. White

II. Public Participation: Merrill Lynch Financial Advisors, M. Cooper and D. Goodwin

David Goodwin and Matt Cooper introduced themselves and explained their interest in working with this group. They are looking forward to greater communication, accountability, and transparency. We will have an endowment fund, Fuller Account, Capital Account, and a legacy fund (likely to become part of the Endowment).

They will explain policies and management, how money is performing, and will be cautious of particular “spend times” regarding certain funds. Members of the commission who have greater interest/expertise in this information may participate more frequently in their meetings.

III Minutes

Mel Chafetz made the motion, seconded by Sam Coatti, to accept the minutes of the November 10 meeting. The motion passed unanimously.

IV Communication

Bob reported that Town Hall mailed him a copy of the town budget.

V Director’s Report

1. Public Words will provide a lock box for a key available outside the building for use by police and fire personnel as needed.
2. The First Selectman, Tom Frenaye, is recommending replacement of the library roof as a priority task.
3. A consultant will be hired for purposes of fundraising and public relations if we receive a grant for this purpose. The application for a grant from the Hartford Foundation for Public Giving is being readied to meet this need.

4. Successful programs occurred in December. A variety of new programs will be offered this month and through to the summer.

5. Digitizing of the local history collection continues.

VI Standing Committees

Mike Alexopoulos stated that the various committees need the chairmanship of a variety of members so that the Commission benefits by the involvement of all. To this end, it was suggested that Bob check with Jason as to whether he would be willing to chair the Policy Committee, Bob White offered to take on Buildings & Grounds, and Chris Rago offered to take on Community Relations.

Regarding reports from the committees: Building & Grounds is dealing with the renovation of the auditorium (rugs, chairs) and at some point the area will have to be closed while the work takes place.

Technology Committee: The new computers are about one year away from complete readiness.

VII Unfinished Business

Mel Chafetz described the near completion of the Technical Grant application. It is funded by the Hartford Foundation for Public Giving. The amount of the grant is \$10,000 plus \$3,000 which would be used for fundraising and public relations. The commission members have had the opportunity to read through the application and agree that it should go out as soon as possible. There is no monetary commitment from the Commission to make this application.

Should we be granted this money, commission members would be asked to devote two half days to learning about its use.

The vote on this was passed unanimously.

VIII New Business

Committee assignments were reviewed and changes made as indicated above in VI. Standing Committees.

At 8:26 the commission entered Executive Session to discuss a personnel matter. Executive session was ended at 8:37.

IX Adjournment

The meeting adjourned at 8:40 p.m.

