

Kent Memorial Library, Suffield, Connecticut

Minutes of Commission Meeting

March 9, 2010

11 Member Commission

Current Roster: 6 Men, 5 Women, ? Vacant

<u>MEN</u>	<u>WOMEN</u>
Michael Alexopoulos	Lynne Cigal (President)
David Battle	Sam Coatti
Mel Chavetz	Claire Kawalec
Jason Lobo	Chris Rago
Bruce Reithberg	Joyce Wilson
Robert White	

Present (11 as follows):

A) Commissioners (9 of 11)

Michael Alexopoulos, David Battle, Mel Chavetz, Lynne Cigal (President), Sam Coatti, Claire Kawalec, Jason Lobo, Chris Rago, Robert White

B) Ex Officio member

James McShane (Director)

C) In Attendance

Kim Lord

1. **Call to Order:** Meeting opened by the Chair at 7pm
2. **February 9th Minutes:**
 - *Seconded Motion to accept minutes as is: APPROVED*
3. **Foundation Report: (Mel Chavetz reporting)**
 - *Application for grant submitted; two retreats will be held (subject to grant award) as follows:*
 - *Saturday, April 10th (9am-12): 1st (of 2) retreats, at Suffield Ambulance Building; Rebecca Bryan will facilitate*
 - *Saturday, May 22nd: 2nd retreat*
4. **Director's Report (Jim McShane reporting)**
 - Suffield-on-the Green ("SOG"):
 - Preference for the double-booth to be placed on the North-east Side of North Green.
 - *Seconded Motion to allocate up to \$500 for the event: APPROVED*
 - Agriscience students delivered a floral arrangement to the Library as an expression of gratitude for the Library's support of the Suffield community.
 - The Annual Appeal letter is being drafted. Please send drafting comments to Jim McShane. The goal is to distribute the letter in May.

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- Quotations to repair the roof are being obtained. Choice of contractor is a matter for Public Works.
- No decision has yet been made on replacement chairs in the history room.
- 5. **Standing Committees**
 - **Community Relations** (*Chris Rago reporting*)
 - *Chris will give the Commission an update at the April meeting*
 - **No other Committee reports**
- 6. **Review of the Survey** (*Lynne Cigal reporting*)
 - **Survey results were distributed, reviewed and discussed; Lynne Cigal made note of comments**

MEETING ADJOURNED

Next meeting: Tuesday, April 13, 2010 - 7:00

Respectfully submitted, David Battle