

**Minutes of Meeting  
Kent Memorial Library Commission  
May 11, 2010**

**Lynne Cigal called the meeting to order at 7:05 P.M.**

**I Roll Call**

**Present** M. Alexopoulos, D. Battle, L. Cigal, M. Chafetz, J. Grimard, C. Kawalec, C. Rago, B. Rietberg, B. White and J. Wilson

**Absent** M.P. Coatti and J. Lobo

**Also Present** Library Director Jim McShane

**II Public Participation** None

**III Minutes** Bob White made the motion, seconded by Claire Kawalec, to correct the spelling of Rebecca Bryan's last name in section VIII of the April minutes and to change the date of the next Commission/Foundation retreat from May 22 to May 27. The motion passed unanimously.

**IV Communications Received**

Tom Frenaye was invited to attend this meeting but declined. He will try to attend a meeting at some future date.

**V Director's Report**

- Silver/Petrucci's initial roof report reviewed. The cost of repairs will accompany their final report.
- Bruce Rietberg made the motion, seconded by Joe Grimard, to fund a luncheon for eight library volunteers and two staff members for \$20 per person. The motion passed.
- The initial grant report as well as an invoice from consultant R. Bryan Assoc. for \$5000 has been sent to Hartford Foundation for Public Giving.
- 88% of material reported as lost at the last meeting has been retrieved.
- The Director met with the town's Economic Development Officer to discuss possible sites for the building of a new library.
- The Library has applied to HFPG for two grants: one for the job-finder database, vault Career Insider, and the second for the purchase of two iPads, two B&N Nooks, and an entourage eDGe.

**VI Standing Committees**

**Building and Grounds** The roof report was covered in Section V.

**Community Relations** Chris Rago wants to organize a subcommittee to make plans for Suffield on the Green.

**Special Committee**

**Fundraising** The annual fundraising letters should be mailed with the week.

**VII Unfinished Business**

Lynne Cigal, Bob White and David Battle joined new Commission member Joe Grimard for a breakfast meeting.

**VIII New Business**

The second Commission/Foundation retreat will take place on May 27.

Representatives of the four subcommittees formed at the first retreat gave reports of initial meetings.

**IX Adjournment**

The meeting adjourned at 9:10 P.M. The next meeting will be June 8.

Respectfully submitted,  
Joyce M. Wilson  
May 15, 2010