

**Minutes of Meeting
Kent Memorial Library Commission
September 14, 2010**

Lynne Cigal called the meeting to order at 7:10 P.M.

I Roll Call

Present: M. Alexopoulos, D. Battle, M. Chafetz, L. Cigal, J. Grimard, C. Kawalec, C. Rago, B. Rietberg, B. White and J. Wilson.

Absent: M. P. Coatti and J. Lobo.

Also Present: Library Director Jim McShane.

II Public Participation

Bob White reported that the Friends of the Kent Memorial Library sold 72% of the books put out for sale during the annual Book Sale, September 11 and September 12. In total, 15,500 books sold over the course of the year online, in the KML and at the SOG book sale.

John Smith, representing the Suffield Chamber of Commerce, informed the KMLC of the Chamber's plans to produce a DVD containing much of the information currently found in the COC's Directory as well as information about town events. The COC would like to play this DVD in various public locations around town including the KML.

Acting as liaison to the Board of Selectmen, Eileen Moncrief attended the meeting from 7:45 until its conclusion.

III Minutes

Chris Rago's motion, seconded by Bob White, to approve the June 8, 2010 minutes passed unanimously.

IV Communication

- KMLC member Bruce Rietberg has written an article on the Kill-a-Watt Power Meter that he has submitted to the Suffield Observer for publication.
- A Suffield citizen complained to the Library Director about the placement of an outdoor sign. The Director checked with Town Hall and confirmed the legality of the sign's location.
- Bob White read a request from Kerry White, representing the friends of KML, asking that no food or drink be allowed in the auditorium once the new carpet is in place. Mel Chafetz made a motion, seconded by Bruce Rietberg, to table the discussion of this request. The motion passed with Battle, Chafetz, Cigal, Kawalec, Rago, Rietberg and Wilson voting in favor and Alexopoulos, Grimard and White voting against the motion. The Director will discuss this request with the KML staff and report back to the KMLC next month.

V Director's Report

- The air conditioner and outside railings have been repaired.
- The Director and Mike Alexopoulos attended a meeting of the Permanent Building Committee where they learned that the KML could be closed for up to two months while the roof is repaired. Two sites are being considered as temporary quarters for the Library during this period. John Cloonan and Jack Muska are looking into the costs for the relocation, the housing of the local history collection and the clean-up after the repairs.
- The chairs ordered this summer have arrived and are now in use. New carpet will be installed in the auditorium on September 15.
- The KML staff organized numerous well-attended programs during the summer. Three hundred and thirty-four children signed up for the Summer Reading Program and over 300 participated in the Adult Summer reading event.
- The KML received two non-competitive grants for \$13,161 from the Hartford Foundation for Public Giving to fund access to *Vault Career Insider* as well as purchase five Apple iPads, four B&N Nooks, four entourage edges and two Amazon Kindles 2.

In response to a need voiced by the Director for a credit or debit card to manage the Kindle and Nooks accounts, Mel Chafetz made a motion, seconded by Claire Kawalec, for Mike Alexopoulos to acquire a credit card for the Director to use to manage these accounts. The motion passed unanimously.

VI Standing Committees

Buiding and Grounds

The roof repairs and subsequent possibility of the KML's relocation was discussed in the Director's report.

Community Relations

Chris Rago described the wonderful attendance, especially on Saturday, of this year's SOG.

VII Unfinished Business

Chris Rago will make a time line of everything done this year in preparation for SOG to facilitate planning for next year.

VIII New Business

Mel Chafetz recommended that the KMLC and the Suffield Library Foundation meet twice a year, once in January and again in the spring. In the meantime, he recommended that the four joint committees formed this past June try to meet this fall in preparation for the January meeting.

IX Adjournment

Bob White made the motion, seconded by Bruce Rietberg, to adjourn at 8:40. The next meeting will occur on October 12.

Respectfully submitted,
Joyce M. Wilson
Secretary of the Commission
September 16, 2010