

**Minutes of Meeting  
Kent Memorial Library Commission  
April 12, 2011**

Bob White called the meeting to order at 7:04 P.M.

**I Roll Call**

**Present:** M. Alexopoulos, D. Battle, M. Chafetz, M.P. Coatti, J. Grimard, C. Kawalec, B. Rietberg, B. White and J. Wilson.

**Absent:** L. Cigal, J. Lobo and C. Rago.

**Also Present:** Library Director Jim McShane

**II Public Participation**        None

**III Minutes**

Sam Coatti made the motion, seconded by Claire Kawalec, to accept the minutes of the March 8 meeting. The motion passed unanimously.

**IV Communication**        None

**V Director's Report**

- Classical guitarist John Lehmann-Haupt entertained 60 listeners on March 9.
- Harpist Marcie Swift's program on March 26 attracted 32 attendees.
- The UCONN Opera Outreach performed selections from the Great American Songbook on March 31.
- The library staff participated in the Library Association's Virtual Spring Symposium on March 30. Substitutes filled in for staff that day so that the library could remain open.
- The budget review with the Board of Finance on March 21 went smoothly.
- Bibliomation will migrate to a new online system on Memorial Day. The new system's official name is BibliOak.
- Bill Sullivan has requested \$4,000 from the Zak Foundation for a display case for archival material. Joe Grimard made a motion, seconded by Bruce Rietberg, to approve the grant request. Following discussion, Sam Coatti made a motion, seconded by Mel Chafetz, to table Mr. Grimard's motion until next month's meeting. Ms. Coatti's motion passed unanimously.

**VI Standing Committee**

**Finance**

At last month's meeting Mike Alexopoulos submitted a proposal outlining a policy for the Debit Card Account. Mel Chafetz made the motion, seconded by Claire Kawalec, to accept the proposal: Statement of Policy for Debit Card Account. The motion passed unanimously.

In recognition of their generosity, forty donors of the *Reserve Our Seat* project were invited to a special event at the Library to view the refurbished auditorium and to hear the Suffield Jazz Band. Ten donors attended this event.

## **VII Unfinished Business**

### **Bonding for the New Library and Other Town Projects**

Mel Chafetz encouraged Commission members to attend the Library Foundation meeting on April 14. A discussion about signage and other publicity regarding the upcoming April 28 referendum followed.

### **VIII New Business**

Kim Lord recently attended a *Trendspotting 2011* meeting at the Darien Library. The Library staff will discuss the main topics presented at this forum in the upcoming weeks.

The next regular meeting is May 10, 2011.

### **IX Adjournment**

Mel Chafetz made the motion, seconded by David Battle, to adjourn at 8:28.

Respectfully submitted,  
Joyce M. Wilson  
Secretary of the Commission  
April 19, 2011