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**SUFFIELD PARKS & RECREATION COMMISSION
MONTHLY MEETING
November 12, 2014**

The Suffield Parks & Recreation Commission held its regular meeting on Wednesday, November 12, 2014 in the lower level conference room, Town Hall, 83 Mountain Rd., Suffield, CT.

ATTENDANCE:Lou Casinghino, Chairman
.....Cindy Nicholson, Vice Chairman
.....Leeayn Burke
.....Brian Casinghino
.....Bill Clark
.....Gerry Crane
.....Amy Egan
.....Kerri Milne, Clerk

ABSENTDavid Rusnock

ALSO IN ATTENDANCE:Wendy J. LaMontagne, Director
.....Cindy Fisher, Recreation Supervisor

Lou called the meeting to order at 7:05 p.m.

PUBLIC INPUT: None.

MINUTES: Cindy made a motion to accept the minutes. Leeayn seconded the motion. The vote was unanimous.

CORRESPONDENCE: Wendy passed out a letter from the Parks and Recreation Department soccer referee coordinator. This letter was in reference to an event regarding the removal of flags from a soccer field. He wanted to clarify what happened and explain that he did not know that the game was changed and removed the flags so they would not be stolen.

The second letter was sent to Lou from a resident, Becky Klein, and will be discussed in executive session.

PROGRAM REPORTS: No comments

Lou made a motion to move up Executive Session from New Business. Cindy made a motion to accept the motion and Gerry seconded. The vote was unanimous.

Executive Session – Personnel: The commission went into executive session at 7:10 p.m. Lou made a motion to come out of executive session and Leeayn seconded. Vote was unanimous and commission came out of executive session at 7:25 p.m.

Lou said that some of the suggestions mentioned in the letter discussed in executive session should be put on the agenda for the next meeting. Cindy suggested that a sub-committee be formed to meet with parents to keep in contact. Cindy, Dave and Bill will form the sub-committee and set up a meeting with parents to discuss ideas and keep a dialog going to see what suggestions could be implemented.

OLD BUSINESS:

Department Position: Wendy said that Lou, Amy and Gerry attended the selectmen's meeting, November 5, at which meeting the additional 5 hours for the registration clerk position were approved. This was then sent to the Finance Board which also approved the hours and we now have 15 hours per week for the registration clerk. Wendy said she has started the paperwork for the additional hours.

Lou wanted to clarify where we were last June and what we have now. Last January we had no secretarial position, we now have 15 hours for our registration clerk, 5 additional hours for our Special Needs Coordinator, contracted services for our brochures and minutes. Lou said that even though we don't have everything we wanted we have some of it. On-line registration will also be starting soon. Lou also said that one of the selectman suggested that in the upcoming fiscal year budget we put in a request for additional hours for the registration clerk.

Brian Arrived.

Bridge Street School: Wendy said that the ad hoc committee continues to meet. The consensus is that a full size gym is needed. Cindy said that her group set up a table at the election site and most of the comments were very favorable.

Soccer post season wrap up: Wendy reported the post season meeting with coaches had a good turn out with a lot of ideas and suggestions. Wendy reviewed some of the ideas brought up and the commission discussed the positive and negative aspects of incorporating these ideas. A subcommittee will work with the coaches on ideas.

On-Line Registration: Wendy said that the program has been set up and training was held last week. She is still working with the treasurer to implement the credit card part of the system. Wendy hopes to start the on-line registration in December. This will give the department time to work out the bugs before next summer's registration starts. Wendy said that there is a lot to learn and will be a work in progress.

School Use: Wendy said that Lou, Cindy and Dave met with the school last month regarding gym use. Lou discussed the Volleyball school gym use. The commission discussed other programs and gym use.

NEW BUSINESS

Summer Camps 2015 Bids: Wendy passed out summer camp bid information sheets with the company information and department recommendations.

The department recommended Youth Elite Soccer Camp from the 3 camps which sent in bids. Cindy made a motion to accept Youth Elite Soccer Camp, Brian seconded. Lou asks if there was any discussion – there was none. The vote was unanimous.

Leeayn made a motion to accept the recommended companies for the remaining 3 camps, since there was only 1 camp per sport. Cressotti Baseball, Tennis Sports for Life and Basketball World. Cindy seconded it. Lou asks if there was any discussion – there was none. Vote was unanimous.

Lou asked about lacrosse. Wendy said that there hasn't been a lot of interest and the travel club has their own camp programs starting with young children.

Lou informed the commission that next month will be our annual holiday meeting and it will be held at his resident.

ADJOURNMENT: Brian made a motion to adjourn the meeting. Bill seconded the motion. The meeting was adjourned at 8:08 p.m.

Respectfully submitted,

Carol Scheitlin, recording secretary for
Kerri Milne, Clerk