

**Minutes of the Permanent Building Committee  
Meeting of May 21, 2009**

**Attendees:**

PBC members present: Joe Sangiovanni, Glenn Neilson, and Gene Torone.

Absent PBC members: Kevin Goff & Mark O'Hara.

Also present: John Cloonan (Suffield Facilities Manager), Paula Pascoe (Suffield Senior Center Director), and Angela Cahill (Partner of Schoenhardt Architects), Dan Beaudoin (Suffield IT Systems Support Engineer) and Steve McKeen (Network Engineer).

Meeting was called to order at 7:02 pm.

**Public Comment:** none

**Correspondence:** none

**Approval of Minutes from May 7, 2009 PBC Meeting:**

**Gene Torone made a motion to approve the May 7, 2009 PBC meeting minutes, seconded by Glenn Neilson. Motion passed unanimously.**

**Senior Center Project IT requirements with Dan Beaudoin, Suffield IT Systems Support Engineer, and Steve McKeen, Network Engineer:**

- Recommended at least 10 to 20 cables for phone and data to be pulled in the building. Wireless could be added at a later date.
- Data pulls for security cameras if there is a need in the future.
- Plan on pulling wiring for the data and telephone cable at the same time.
- Wireless could be an issue in a block building.
- Recommends a phone in each room in case of emergency.
- IT Department has some funds for the installation of the phone/data cables.
- Joe was concerned that the Senior Center would not use all of the phone/data cabling. Joe mentioned if we put the cabling in now they may become obsolete when we are ready to use them. Joe suggested setting up wire trays, boxes and conduits with pull cables for future use rather than pulling wire to each location. Joe wants to provide for the immediate needs and only pull the necessities phone/data cabling.
- Commented after the building is finished the pulling of data/phone cables will be more costly as the center would grow.
- Joe mentioned that he would invite Dan back to review the final data/phone plan at a later date.

**Senior Center Project Planning with Schoenhardt Architects:**

Progress report from Angela Cahill of Schoenhardt Architects:

- Design Development drawings were submitted.
- Construction documents to be completed within a month.
- Feedback on drawings back to Angela by May 29.
- Meet on June 10 @ 7:00 pm with feedback on drawings.
- Meet on June 18 to target 90% CD's completed.

- Bids could be due in July or August.
- Scope of work opinion of cost.
- Piped AC and perimeter baseboard as an alternate.
- Review code plan sit down with Building Official and Fire Marshall.
- Planning & Zoning to allow us to remove the parking lot islands.
- Install new 10 concrete pads outside all exterior doors.
- Szewczak Engineering drawing showing handicap ramp, concrete work and the roof framing.
- Clarified existing doors to remain and new doors.
- Chimney in filled and taken down.
- Make application for rebates on lighting, AC, motors with NU.
- Add an emergency generator as an alternate.

**Suffield Middle School Roof Project:**

Gold Seal Roofing did not issue a negative change order but rather issued a check for final payment, which will change the reimbursement from the State.

**Calvary Update:**

Jack received a bid for hidden asbestos from Abide for \$1,300.00.  
La Pierre Electrical finished cut and make safe of the electrical system. Scrap wire will be recycled.

**Glenn Nielson made a motion to pay two invoices, Fuss & O'Neill Asbestos for \$435.00 and La Pierre Electrical for \$1, 1171.01 Gene Turone seconded. Motion passed unanimously.**

**Glenn Nielson made a motion to pay an invoice from LPD Contractors for \$900.00 for asbestos material removal from the Cannon property. Gene Turone seconded. Motion passed unanimously.**

**Town hall Roof update:**

The bids were presented to the Committee. The apparent low bid roofing contractor was Allen Roofing. His references are being checked before awarding a contract. The low bid for the cupola painting was Peter Webster Painting. His references are being checked before awarding a contract.

Meeting adjourned at 9:41 pm.

Respectfully submitted by,

John Cloonan