

**Minutes of the Permanent Building Committee  
Meeting of June 10, 2009**

**Attendees:**

PBC members present were Joe Sangiovanni, Glenn Neilson, Gene Torone, Kevin Goff & Mark O'Hara. Also present were Jack Muska (Suffield Public Works Director), John Cloonan (Suffield Facilities Manager), and Angela Cahill (Partner of Schoenhardt Architects).

Meeting was called to order at 7:01 pm.

**Public Comment:** none

**Correspondence:** none

**Approval of Minutes from May 21, 2009 PBC Meeting:**

**Meeting Minute Correction: Add Jack Muska to attendees.**

**Glenn Neilson made a motion to approve the May 21, 2009 PBC meeting minutes, seconded Gene Turone. Motion passed unanimously.**

**Senior Center Project Planning with Schoenhardt Architects:**

Progress report from Angela Cahill of Schoenhardt Architects:

- Reported on comments on preliminary plan from PBC members and Ted Flanders, Suffield Building Official. Code issues with building separation as it was on the print. The area will be two division walls, floor to ceiling. Because of assembly use, the official said more women facilities were needed than men. A urinal would have to be deleted. Also, the fixed seating length in the lecture hall area needs to be checked.
- Incorporate six handicap spots and two van spaces. The current islands will be removed.
- Demolition two obstruction brick walls for fire truck access.
- Concerns with tree trimming and landscaping. Jack will consult with Ron Vidal, Suffield's Tree Warden.
- Re-grade the front yard drain and reset the top. DPW to check out condition of front yard drain.
- The new roof pitches will be different to the existing ridge. Joe mentioned to raise roofs as high as it will go.
- Attic units will be in an insulated space. OSB tongue & groove will be used on the metal decking in the attic space.
- Windows to be complete replacement. The existing windows in the exercise area will remain.

- Door hardware needs replacement on existing doors.
- Handicap ramp inside the building will be made from concrete with a studded knee wall with a wooden cap and metal pipe rails for the ramp.
- Asked for preferred vendor contact for door hardware. The Town currently uses Schlage.
- An electronic key fob door lock system will be considered.
- Discussed bathroom specifications. The Town will supply soap, paper towel, toilet dispensers
- Install concrete 10' X 10' pad for dumpster in the rear of the parking lot.
- Run a new main electrical service to the east side of the building and abandon original line in place. If there is an electrical transformer, it will be located outside the building.
- Natural gas will be coming from the west side of building.
- Discuss piping distribution from the ceiling to different areas of the building.
- CES Engineers to review the tape of the sanitary lines. Remove the old distribution box.
- Remove original sump pump. The west area behind the mechanical room needs to be re-graded.
- Exterior wall packs to light the outside corners of the building.
- The entire air conditioning, fin tube in the lecture hall and painting will be a bid alternate. It was suggested to seal the sheetrock by the contractor.
- The interior finish samples will be neutral colors "taupe" with accents. Will provide other carpet samples.
- Provided future lighting cut sheets and discussed several lighting options.
- Next meeting will be on July 1 @ 7:00pm to discuss preliminary schedule and budget.

**Kevin Goff made a motion to pay Shoenhardt Architects invoice for professional services from May 1 – May 31, 2009 for \$7,655.03. Glenn Nielson seconded. Motion passed unanimously.**

**Glenn Nielson made a motion to pay Bongiovanni Group invoice for flagging the Cannon property boundary for \$685.00. Kevin Goff seconded. Motion passed unanimously.**

**Town Hall Roof Project Update:**

Disqualified the low roofing / chimney repair bidder for not meeting requirements for qualifications of bidders. The Connecticut Department of Consumer Protection confirmed the findings. The next low bidder Crocker Architectural was awarded the bid after his references were checked.

**Glenn Neilson made a motion to approve Crocker Architectural and Peter Webster Painting to perform Town Hall partial roofing replacement and cupola painting. Gene Turone seconded. Motion passed unanimously.**

Meeting adjourned at 9:39 pm.

Respectfully submitted by,

John Cloonan