

**Minutes of the Permanent Building Committee
Meeting of August 6, 2009**

Attendees:

PBC members present were Joe Sangiovanni, Kevin Goff, Gene Torone. Absent was PBC member Glenn Neilson. Also present were Jack Muska (Suffield Public Works Director), John Cloonan (Suffield Facilities Manager), Paula Pascoe (Senior Center Director) and Patrick McMahon (Economic Development Director).

Meeting was called to order at 7:01 pm.

Public Comment: none

Correspondence: none

Construction management:

- Patrick McMahon discussed the grant requirements for the project.
- The committee finalized the bid package, including the general conditions.

Kevin Goff made a motion to approve Schoenhardt Architects invoice for services \$12,470.00 seconded by Gene Turone. Motion passed unanimously.

Gene Torone made a motion to approve Friar Associates invoice for Spaulding Roof design and specifications for \$3,600.00 (75% completed) seconded by Kevin Goff. Motion passed unanimously.

Next scheduled PBC meeting will be on Thursday, August 27th at 7:00 pm.

Meeting adjourned at 9:00 pm.

Respectfully submitted by,

John Cloonan