

**Minutes of the Permanent Building Committee
Meeting of September 2, 2009**

Attendees:

PBC members present were Joe Sangiovanni, Glenn Neilson, Gene Torone and Cathy Ellithorpe. Absent PBC members were Bill Gozzo and Kevin Goff. Also present were John Cloonan (Suffield Facilities Manager), Jack Muska (Suffield Public Works Director), Patrick McMahon (Suffield Economic Development Director), Paula Pascoe (Suffield Senior Center Director) and Ronald Stacy (Senior Project Manager, Millennium Builders, LLC.)

Meeting was called to order at 7:01 pm.

Public Comment: none

Correspondence: none

Executive Session:

Glenn Neilson made a motion to go into Executive Session. Motion was seconded by Gene Torone. Motion passed unanimously. The Committee went into Executive Session at 7:05 p.m.

Glenn Neilson made a motion to come out of Executive Session. Motion was seconded by Cathy Ellithorpe. Motion passed unanimously. The Committee came out of Executive Session at 7:34 p.m.

Senior Center Project:

Glenn Neilson made a motion to hire Millennium Builders as general contractor for the Senior Center after analyzing the bids and determining that Millennium Builders submitted the lowest bid price. The Commission's decision was determined by the base bid with all add alternates with the exception of painting alternate. Motion was seconded by Gene Torone. Motion passed unanimously.

The winning bidder will be notified in writing on September 3, 2009. The AIA contract will be reviewed by the Town's attorney.

Other Business:

Cathy Ellithorpe made a motion to add Schoenhardt Architects invoice to the agenda. Motion was seconded by Gene Torone. Motion passed unanimously.

Gene Torone made a motion to pay Schoenhardt Architects invoice for \$1,146.55. Motion was seconded by Glenn Neilson. Motion passed unanimously

Next scheduled PBC meeting will be on Thursday, September 17th at 7:00 pm.

Meeting adjourned at 8:10 pm.

Respectfully submitted by,

John Cloonan