

**Minutes of the Permanent Building Committee
Meeting of October 8, 2009**

Attendees:

PBC members present were Joe Sangiovanni, Glenn Neilson, Gene Torone, Bill Gozzo, Cathie Ellithorpe and Kevin Goff. Also present were John Cloonan (Suffield Facilities Manager), Jack Muska (Suffield Public Works Director), Ted Flanders (Suffield Building Official), Ed Basile (Suffield Public Schools Fiscal Administration Director), Larry Plano (Suffield Public Schools Facilities Director), Chris Laux (Suffield ADA Consultant) and Paul Hohenthal (Project Manager Friar Associates)

Call to order: Meeting was called to order at 7:04 pm.

Public Comment: none

Correspondence: none

Senior Center Project Progress Review:

- Concerns with paving in late fall. Jack Muska will check with Millennium Builders on holding their price for paving in the spring 2010.
- Contractor meeting will be held on October 6th at 9:00 am
- Generator proposal by CES Engineering for plans and specifications for \$4,400.

Spaulding School Roof Project:

- Paul Hohenthal from Friar Associates updated the roof project prints.
- Add alternates 40 yr & 50 yr shingles.
- Start date will be spring / summer 2010.
- Arrange for roof/flashing core cut sampling.

High School Civil Rights Compliance Audit- ADA Issues:

Chris Laux reviewed with the PBC the list of violations that were contested and signed off for the High School. Chris discussed the current open issues with the ADA board which need to be addressed by the Town or other parties. The items that are currently open are listed below with responsibility for correction shown in parentheses:

- Fire alarm- The PBC requests JCJ Architects provide a list of 11x17 drawings (floor plans) with mark ups of what BVH Mechanical deemed as a required device in each room. Larry Plano will verify drawings going to each room to confirm the Fire Alarm or lack of device. Larry Plano and Ed Basile will report to the PBC by the 1st of November on the findings. (*JCJ Architects & BVH Mechanical*)

- Auditorium listening aid system- The auditorium currently 832 seats people and the code requires that 4% of the occupants have devices to aid the disabled with hearing deficiencies. This equates to 32 devices. Larry Plano and Ed Basile will look into devices that were previously purchased. (*Board of Ed.. & O&G Contractors*)
- Area of refuge- The Board of Ed. will have a 24-7 monitoring system managed by Suffield Police. (*Board of Ed*)
- Pencil sharpener- The unit is removed. (*Closed*)
- Accessible tiers- The Auditorium stage, Room 210 and Chorus room appear to be an issue. (*JCJ Architects to review the accessibility issue and possibly call the manufacturer for a solution*)
- Washing machines- Top loading units were installed at various locations at the school. Correct units need to be purchased. (*JCJ Architects to research specifications and submittals made by O&G Contractors*)
- Letter of discrimination- Posters need to be purchased and posted at various locations throughout the High School. (*Board of Ed.*)

Invoices:

Cathie Ellithorpe made a motion to pay Schoenhardt Architects invoice for \$1,627.84. Motion was seconded by Kevin Goff. Motion passed unanimously.

Glen Nielson made a motion to pay Friar Associates invoice for \$960.00 for the Spaulding School roof design. Motion was seconded by Kevin Goff. Motion passed unanimously.

Cathie Ellithorpe made a motion to pay Oak Park Architects invoice for \$4,800.00 for the Vo-Ag schematic design. Motion was seconded by Glenn Nielson. Motion passed unanimously.

Other Business:

Joe Sangiovanni made a motion to put Oak Park Architects on hold until we know the direction of the Vo-Ag facility. Motion was seconded by Bill Gozzo. Motion passed unanimously.

Glenn Nielson made an amendment to the motion to terminate Oak Park Architects. Motion was seconded by Gene Torone. Motion passed with 5 for and 1 opposed, Cathie Ellithorpe opposed.

The PBC may not have the authority to cancel the contract with Oak Park. Only the First Selectman has that authority to cancel the contract with Oak Park. This issue will be discussed further at the next meeting of the PBC.

Next scheduled PBC meeting will be on Thursday, October 22nd at 7:00 pm.

Meeting adjourned at 10:27 pm.

Respectfully submitted by,

John Cloonan