

**Minutes of the Permanent Building Committee
Meeting of November 5, 2009**

Attendees:

PBC members Joe Sangiovanni, Glenn Neilson, Kevin Goff, Bill Gozzo, and Cathie Ellithorpe were present. PBC member Gene Torone was absent. Also present were John Cloonan (Suffield Facilities Manager), Jack Muska (Suffield Public Works Director), Larry Plano (Suffield Public Schools Facilities Director), Edward Flanders (Suffield Building Official).

Call to order: Meeting was called to order at 7:01 pm.

Public Comment: none

Correspondence: none

Meeting minutes: September 29th & October 8th meeting minutes tabled until next meeting.

Senior Center Project:

Construction progress review and coordination:

- Concrete sidewalks are completed.
- Condenser pads are completed.
- Roofing shingles on the east wing will be completed on November 10, 2009.

Emergency generator design and plans:

- CES Engineering will provide final plans on November 10, 2009.
- A 65 Kw generator was specified. The location will be under the east window of the library.
- Cost estimate for the generator is \$24,000. Still waiting on cost estimate from Hayden Electric for installation of the generator.
- Fahrenheit Mechanical contractors will provide a cost estimate to run natural gas piping to the new generator.

Kitchen equipment design and plans:

- Paula Pascoe has received commitments for the funding necessary for equipment for the kitchen. First National Bank of Suffield is contributing \$7,500.00 and the Suffield Rotary Club is contributing \$5,000.00.
- Donna Corona from North Central District Health would approve the equipment specifications. Donna requested modifications to the kitchen with FRP panels behind and above the grease interceptor and three bay sink.

Procedure for building inspections:

- Contractors are responsible for obtaining permits and scheduling inspections with the Building Department.
- The PBC will ask the Building Department to review drawings and plans to satisfy code requirements before applying for permits.
- No work will be conducted without the required building permits and inspections.

High School Civil Rights Compliance Audit- ADA Issues:

Status Review:

- Larry Plano met with Scott Cerella from JCJ Architects to discuss current ADA issues.

Plans for corrective action:

- Scott Cerella will coordinate a report with Chris Laux, Suffield ADA Consultant, on what type of modifications could be made on the fire alarm system, showers, chorus risers and sinks.
- JCJ Architects drawings were incorrect on the installation of the showers. The shower installation was done according to the plan specification. Scott Cerella will look into how to modify the showers to meet compliance.
- Scott Cerella will look into handicap chorus platforms.
- Larry Plano contacted the fire alarm company to see if the present system can accommodate more SIM cards.

High School Agri-Science Large Animal Facility Project:

- Larry Plano presented modified educational specifications for a reduced scope facility that can possibly be constructed with the remaining State grant for the project. Paige Farnum, State Bureau of Schools Facilities, will review the modified educational specifications and provide an opinion by the end of the month on whether the modified specifications will qualify for reimbursement by the State.
- Oak Park Architects has expressed interest in renegotiating the fee for design of the facility.

Invoices:

- Kevin Goff made a motion to pay Friar Architects invoice for professional services for the Spaulding School roof design for \$240.00 Cathie Ellithorpe seconded. Motion passed unanimously.

- Kevin Goff made a motion to pay CES invoice for professional services Senior Center emergency generator design for \$3,060.00 Glenn Neilson seconded. Motion passed unanimously.
- Glenn Neilson made a motion to pay Millennium Builders (Application #1) invoice for Senior Center conversion for \$130,605.38. Cathie Ellithorpe seconded. Motion passed unanimously.

Other Business:

- Spaulding School roof design has been completed. PVC trim will be an add alternate. The design prints will be forwarded to the Board of Education for approval and then to the State Schools Facilities for approval.
- Glenn Neilson made a motion to approve Friar Associates Spaulding School roofing project then referred to the Board of Education and State Board of Education approval. Bill Gozzo seconded. Motion passed unanimously.

Next scheduled PBC meeting will be on Wednesday, November 18th at 7:00 pm.

Meeting adjourned at 8:50 pm.

Respectfully submitted by,

John Cloonan