

SUFFIELD POLICE COMMISSION
**** AMENDED 2-19-2014 [pg. 1 &2]**

MINUTES OF THE REGULAR MEETING, JANUARY 15, 2014

The regular meeting of the Suffield Police Commission was held on January 15, 2014 at 911 Mountain Road, Suffield, CT.

Present: Kevin Armata, Chairman, Kenneth Pascoe, Vice Chairman, Linda Stevenson, Clerk
Commissioners: Matt Joyal, Jeff Davis, and Jack Quinn.

Also Present: Chief Michael Manzi, Captain Craig Huntley, Officer Osowiecki, and Recording Secretary Karen Doyon

Chairman Armata called the meeting to order at 7:01 pm., and then asked for a motion to amend the agenda to hear Selectmen, Brian Fitzgerald as the first order of business. Clerk Stevenson made the motion to amend the agenda, seconded by Vice Chairman Pascoe. Motion carried unanimously.

Brian Fitzgerald – Selectmen Fitzgerald greeted the Commission and Staff on behalf of the Board of Selectman [BOS]. Selectmen Fitzgerald stated that he was chosen [from the First Selectmen] to mediate between the Police Commission, but because the Selectmen and Police Commission meet on the same Wednesday's, Mr. Fitzgerald will report on a need be basis.

Mr. Fitzgerald had the following to report from the First Selectmen:

- Annual budget preparation.
- Union contracts.
- Health benefits
- Employment in multiple capacities.
- **** Grant** for Security for the Board of Education.

CORRESPONDENCE

Clerk Stevenson read aloud the correspondence received through the months of December and January. They were as follows:

- Letter from Paula Pascoe, Director of the Suffield Senior Center; in thanksgiving for the Police Departments involvement with the Christmas holiday party. The turnout, food, and bingo prizes were a huge success.
- Thank you letter, card, and tray of cookies in appreciation for the response of Officer Kieselback, and Officer Dabkowski to a call.
- Thank you card and a thank you note from Nadine Govoni, and the Govoni/Shulman family.

PUBLIC INPUT - None

MINUTES OF THE REGULAR MEETING

Clerk Stevenson asked that an item on page two of November 20, 2013 meeting minutes be amended. With nothing further, Mr. Quinn made the motion to approve the amended November 20, 2013 meeting minutes, seconded by Vice Chairman Pascoe.

DEPARTMENT REPORTS

Budget: Captain Huntley presented the budget report as follows [prior to the meeting, the budget reports were distributed]:

- Captain Huntley stated that he combined the reports for November and December.
- Due to the Town audit, \$1,000 was added to the Food/furniture line item.
- The budget presented matches with Munis.
- Discussion on next year's budget formula with no salary increases, due to contract negotiations.
- Five year projects through ACCE.
- Automated Fingerprint Identification System [AFIS] machine, its maintenance contract, and its life expectancy.

Activity: Reference report.

Detective: None

K-9: Officer Osowiecki gave a brief overview on his report dated December 2013.

CHIEF'S REPORTS: Items offered in Chief Manzi's report and items added to his report were as follows:

- A License Plate Reader [LPR] Vehicle purchased by the Northern Regional Police will rotate throughout Towns in Connecticut. Suffield expects delivery in March. The LPR has a massive **** intelligence** base, and automatically takes photos of license plates at the rate of hundreds per minute. When the vehicle arrives, an extra officer will be assigned to patrol the most traveled roads in Town.
- Chief Manzi gave a detailed report of an elderly gentleman who voluntarily surrendered his Heckler Koch, model HK-94. This weapon is now banned under the new Connecticut law. Discussion followed.
- Chief Manzi gave a detailed report regarding an accident at Mather and Suffield Street on Monday, December 7, 2013 with icy roads and a school bus. A new written directive #14-1 [a directive to amend the manner in which calls are dispatched] was added to the General Orders, in respect to the incident.

Mr. Quinn made the motion to accept Chief Manzi's report as submitted, seconded by Mr. Davis. Motion carried unanimously.

NEW BUSINESS

There was a brief discussion regarding the Recording Secretary emailing packets to all the Commission members versus having the packets delivered. It was agreed that the Recording Secretary would do both next month, to see how it goes.

Chairman Armata reported that the 2014 Meeting Schedule was included in the packet.

OLD BUSINESS

The Commission discussed the need of purchasing a third vehicle this fiscal year, and the need for additional officers to fill the shift schedule.

PUBLIC COMMENTS - None

EXECUTIVE SESSION

Mr. Quinn made the motion to go into executive session at 8:20 p.m., seconded by Mr. Joyal. The Commission came out of executive session, with no votes taken at 8:45 p.m.

Mr. Joyal made the motion to reopen the meeting, seconded by Clerk Stevenson.

On January 4, 2014, Chief Manzi appointed an additional officer to the accident reconstruction team. Officer Justin Nelson will be joining team leader Sergeant Ryan Burrell at his newly appointed position.

With nothing further, a motion was made and seconded to adjourn the January 15, 2014 regular Suffield Police Commission meeting at 8:48 p.m.

Chairman Kevin Armata