

**MINUTES OF THE MEETING
OF THE TOWN OF SUFFIELD
PUBLIC WORKS COMMISSION
November 17, 2009**

Commission Members Present: Chairman Guy Boccasile, Elaine Defocie, George Rodgers, and Steve Stoll. Absent: Tony Roncaioli. Also present Landfill Superintendent, Robert Heintz, and Public Works Director Jack Muska and Facilities Manager, John Cloonan. Chairman Boccasile called the meeting to order at 7:00 p.m. in the Town Hall second floor conference room on Tuesday, November 17, 2009.

Approval of Minutes:

Mr. Rodgers made a motion, seconded by Mrs. Defocie to approve the Minutes of October 20, 2009. The motion was approved by unanimous vote.

Introduction of new member: Chairman Boccasile introduced Steve Stoll who was replacing Bill Murty on the Commission. Mr. Boccasile welcomed him to the Commission.

Public Input: None

Public Works Director's Report:

Jack Muska reported that the Town Hall Roof project is finished. They are waiting on the final inspection of the work from the Building Official. The Project came in right on budget.

The Police Department Roof replacement will begin November 18th. The contractor is Dzen and should be complete in 2 weeks.

Spaulding School Roof is going through the approval process. It will need to receive approvals from PBC, Board of Education and the State for final approval. Once the State approves the project, the DPW will put the project out to Bid.

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The Board of Education has reduced the size of the building and the requirements. The PBC will renegotiate with the architects over their fee. The project will include a storage building, garage, classrooms and stables.

Senior Center Project: The renovations are on schedule at the new Senior Center. Mr. Muska came in with a detailed construction schedule as Mr. Roncaioli had requested last month.

ACCE Budget:

Jack Muska submitted a draft of the ACCE projects for the next fiscal year. For 2010-2011 he projected \$2.9. He was not optimistic that all the projects would be approved as the total amount allocated by the Board of Finance for the total ACCE budget is about \$2

million. Mr. Muska asked the Commission for input on the draft. Mr. Boccasile asked him to look at renting heavy equipment instead of purchasing it. He said the equipment is not used that often and possibly renting a piece of heavy equipment for a job may prove to be cheaper than purchasing new equipment.

Facilities Manager, John Cloonan reported that the Roofer who is replacing slate on the town hall roof will also replace some slate on the Main Firehouse Roof. Since the roofer is currently here working on the Town Hall, it was a good time to have him fix the fire station's slate. They will also put a cap on the chimney at the same time.

Landfill Superintendent's Report:

Bob Heintz looked further into the disposal of stuffed furniture and Bulky Waste. He said he had a short conversation with John Pizzimenti of USA and they said it would be \$20 per piece and \$85/ton. This would save on the cost of bringing the materials to Hartford.

Leaf Drop Off: The Sunday opening of the Landfill for Leaf drop off will conclude this weekend, November 22nd. There were 60 vehicles dropping off leaves last weekend and 90 vehicles the weekend prior that.

Chairman's Update:

Mr. Boccasile wants to look at the possibility of creating another Grade level at the Highway Department, or in fact branching off and creating a grounds maintenance division who would take care of mowing and maintaining the fields. This Grade would be paid considerably lower rates than what is currently reflected in the Highway Contract now. Mr. Boccasile wants the Commission to look into this as well as the use of part time help and contracted services. Since contract negotiations will begin next year, this is the time to make changes.

Adjournment:

There being no further business a motion to adjourn was made, seconded and unanimously approved. The meeting adjourned at 7:50 p.m.

Respectfully submitted,
Christine Koren, Recording Secretary