

**MINUTES OF THE MEETING  
OF THE SUFFIELD PUBLIC WORKS COMMISSION  
November 15, 2011**

**Commission Members Present:** Chairman Guy Boccasile, Al Pastula, and Ron Rookey. **Absent:** Steven Stoll, Tony Roncaioli, and George Rodgers. Also present was Highway Superintendent Mark Cervione, and James Richardson, Public Works Director, John Cloonan, Landfill Superintendent, Bob Heintz and Kevin Pepka and newly elected First Selectman Ed McAnaney. Chairman Boccasile called the meeting to order at 7:00 p.m. in the Ambulance Building, 205 Bridge Street conference room on Tuesday, November 15, 2011.

**Approval of Minutes:** Mr. Boccasile made a motion to table the approval of the Minutes of October 18<sup>th</sup> because a quorum was not present. The motion was approved by unanimous vote.

**Public Works Director's Report:**

Ashbritt, Inc., is the company that will be contracted to clean up the debris on all the town roads. The town will get 75% reimbursement for this cost. This should take about 4-6 weeks. Brush will be brought to the Kogut Property to be monitored and chipped into wood chips with a tub grinder. The brush currently at the Landfill will also be turned into chips. Mr. Rookey asked what the cost will be. Mark Cervione said the Town approved for almost 1 million dollars to do this, however, the Town will get reimbursed up to 75% of that cost. The Town can contract Ashbritt to remove the hanging limbs as well. Mark said he has made a list of all the branches still hanging on the trees in Town. The Landfill was open 7 days a week to accommodate residents dropping off their brush.

**Library Roof Project:** The work is continuing. The roof curbs are now in place. Silktown is planning on painting the inside ceiling this week. The Library Board approved \$18,000 and the Library Foundation approved \$13,500 for this project and the Hartford Foundation for Public Giving donated \$27,000 and the Town will contribute \$6,000 for electrical upgrades. Guy Boccasile asked when it is anticipated the Library getting in there. John Cloonan said he spoke with Jim McShane and felt it would be March 1<sup>st</sup>. John said he had to pull the inmates off the job and lost time for labor, as well as the set back from the Storm. So, he feels March 1<sup>st</sup> is the date to be back in their building.

The insulation of the roof top windows are scheduled to be installed this week, with metal roofing and insulation to start as well. The TPO membrane roofing is scheduled to be completed this week. Currently he is working on finalizing estimates for the floor sanding, interior painting, carpeting which the Library has committed to pay for these items.

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**Vo-Ag Large Animal Facility:** The steel is now in place and erected. They are continuing with the block walls in the inside of the building. The Fire Pump project should begin in the next two weeks with excavation and footings and foundations. It should be a month or two before the fire pump is in place.

### **Town Hall:**

The RFP has gone out to firms for the Town Hall HVAC, plumbing, electrical upgrade project. The bids are due back December 14<sup>th</sup>.

### **Highway Dept.**

The staff was trained with Flagger Safety classes. This was a two hour class that Travelers Insurance puts on. The staff will be doing more classes in the future. Mark Cervione added that the class was also for Work Zone Safety.

The Highway Department was revamped with new interior and outside lights.

Mark Cervione reported that during the worse part of Storm Alfred, it took some of his staff hours to get back to Suffield because while they were plowing snow, the trees and wires began to fall, blocking off the roads. Some of the highway truck drivers actually stuck in West Suffield with no way back until the trees were cleared. One truck had to be rerouted to East Granby highway garage for fuel, but then was unable to return because of the road conditions. It actually took one truck 6 hours to get back from East Granby. Mark said they were trying to keep the roads open for the emergency vehicles, which was very difficult. Mark was happy with way the EOC was set up and got the Emergnecy Shelter in operation. Many Towns provided no services to its residents. Mark and J.R. traveled to the Gardner Correctional Facility to obtain extra cots for the Town's Shelter. The National Guard was at the Highway garage with trailer loads of MRE's and water. The drop off areas were located at the Middle School, Police Station, West Suffield Firehouse and Main Firehouse for anyone who needed water or MRE's. The Senior Center was also open to help residents in need and was a secondary shelter for a few days.

### **Landfill Report:**

Bob Heintz and Kevin Pepka reported that the landfill was open every day to accommodate residents who were bringing in brush. The tipping fees were waived for residents and contractor. There were 8 large loads of wood chips delivered. Brush was 2101 loads of brush came in from residents. Today alone, they received 78 loads. They are now back to their original schedule for Tuesday, Thursday and Saturday. Sunday the Landfill will still be open for leaves from 12 noon to 4 p.m. They will consider later if the Landfill should be open the Sunday after Thanksgiving for leaves.

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**Adjournment:**

There being no further business, a motion was made to adjourn. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Christine Koren, Recording Secretary

**Next Meeting: December 20th at 7 p.m., at the Ambulance Building, 205 Bridge Street.**